

**MINUTES OF THE MEETING OF BRIZLINCOTE PARISH COUNCIL,
THURSDAY, 20TH OCTOBER, 2022, COMMENCING AT 7PM AT THE GLEBE**

Present: Cllrs L Campion (Chair), S Moss, R Ludford-Brooks,
A Mason, B Judd, R Page, B Bidgwood, W Qneibi

In attendance: Mrs K Lear (Clerk)

Public participation – no members of the public were present

1/20-10-22 **Apologies**

Borough Cllr C Wileman, County Cllr C Wileman, Parish
Cllrs A Cowan, J Trivedy

2/20-10-22 **Declarations of interest and dispensation requests.**
None submitted

3/20-10-22 **Minutes of the previous council meeting**

Cllrs R Page and B Bidgood wished to abstain.

Res 149 It was resolved that the minutes of the last meeting were an accurate and factual record of proceedings.

4/20-10-22 **Chairs report**

The Chair wished to advise members that it is very sad news that Cllr B Marsden had passed away 19th October. The Chair wished to acknowledge all the hard work that Barry had contributed to the parish council and the community.

5/20-10-22 **Report by County, Borough Councillors and Staffordshire Police report**

Staffordshire police report was noted.

Borough Cllr B Peters wished to confirm that the gate on the North Stapenhill Allotments had now been repaired.

Across the country the local authority are being charged to offer venues for people to go to stay warm.

Members asked the clerk to establish more information on how S106 decisions are made.

6/20-10-22 **Finance**

a) Payments

Recipient	Explanation	Amount	Payment method
Payroll	Clerks salary/HMRC October	645.77	SO
K Lear	Office allowance and stationery	20.00	SO
Low Carbon Products Ltd	Benches for The Hollows	601.70	EP
Zurich insurance	Annual insurance renewal	300.00	EP
Petes Printing	Newletters	495.00	EP
L Campion	Reimbursements	30.87	Cheque

Res 150 It was resolved that the above payments would be processed.

a) Budget review

The quarterly budget review was noted by members.

Members asked the clerk to establish any higher interest paying bank accounts.

b) Insurance annual renewal

Res 151 It was resolved that the proposed insurance renewal would be processed.

c) Appointment of internal auditor

Res 152 It was resolved that Mrs V Evans would be appointed as the internal auditor for 2022-23, subject to her availability.

d) SPCA membership 2023-24

Res 153 It was resolved that the above membership would be cancelled with a view to considering to rejoin May 2023.

e) Insurance claim update

There was a discussion following the recent vandalism of the information board near to Tower Road. Approximate cost to replace is £500. Members were happy to pursue the insurance claim route.

Members agreed that the board needed to be relocated and the art work changed accordingly. The proposed new location was Elms Road near to the recently installed bench. It was noted that the parish council would need to pay for the art work changes.

7/20-10-22 **Member agenda items**

a) East Side Art Event

Member advised that five of the ten schools have entered the event. Over 300 entries have been received. 26th November, is the date of the final judging. The Mayor and Mayoress of East Staffordshire will do the judging from the shortlists.

Each school will have a calendar show casing their art work and there will also be a Brizlincote Parish Council calendar which will be uploaded onto the website.

b) Community Orchard

Res 154 It was resolved that a budget of £2K would be reserved for the Brizlincote community orchard works.

c) Festive tree lights update

The Chair asked members for as much support as possible. Event will open at 3.30 p.m., light switch on at 4pm. Abbot Beyne choir and musicians will attend the event.

A local store has kindly offered mince pies, tea, coffee and soft drinks. The event will be weather dependant.

d) Newsletter

Members were happy with the proposed new layout. Distribution is planned for early November. Newsletter will be sent digitally to the local schools.

8/20-10/22 **Planning applications and matters**

a) Applications

P/2022/00963 – 1 Hopmeadow Way

P/2022/01007 – 2 Weatheral Road

P/2022/01033 – Erection of 4 detached dwellings, land near to 11 Clay Street

P/2022/00820 – 25 Lyndham Avenue, revised scheme

P/2022/00656 – 50 Spring Terrace Road

P/2022/01155 – 17 Grasmere Close

9/20-10-22 **Officer report/correspondence**

Res 155 It was resolved that the standing orders had been reviewed. No changes to be made.

Res 156 It was resolved that the risk management plan had been reviewed. No changes to be made.

10/20-10-22 **Members' reports**

It was noted that the planting had now been completed around the parish.

11/20-10-22 **Date of next meeting**

17th November 2022, 7pm The Glebe

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

12/20-10-22 **Staffing matter**

Res 157 It was resolved that the clerks increase would be processed by 1.75%. Office allowance would be increased by £6.

Signed:

Date:

