

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL,
WEDNESDAY 15th DECEMBER 2021, 6.30 P.M. AT THE GLEBE**

Present: Cllrs L Campion (Chair), A Cowan (Vice Chair), B Judd, B Bidgood, J Trivedy, R Ludford-Brooks, B Judd, R Page, S Moss

In attendance: Mrs K Lear (clerk)

1/15-12-21 Apologies

Res 66 : It was resolved that apologies were noted from Cllrs K Hyde and B Marsden and Borough Cllrs B Peters and C Wileman.

2/15-12-21 Declarations of interest and dispensation requests.
None

3/15-12-21 Minutes of the previous council meeting

Res 67: It was resolved that the minutes were an accurate and factual record and that the chair signs them accordingly.

4/15-12-21 Finance

a)Payments

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC December	645.77
K Lear	Office allowance and stationery	20.00
SPCA	Training – Planning/Code of conduct	120.00
Hardy Signs Ltd	Interpretation board	983.04
Cllr S Moss	Lanyards	9.27
DSK Engineering services	Installation of benches and rubbing posts	1776.00
St Peters PCC	January to March room hire. It was noted that a credit would be given in the event of any of the public meetings needing to be cancelled due to any changes due to the covid restrictions.	150.00

Res 68 : It was resolved that the above payments be processed.

b) Computer software and anti virus software renewal, budget up to £80

Res 69 It was resolved that a budget of £80 be approved to purchase anti virus and computer software

c) Internal auditor

Res 70 It was resolved that Mrs V Evans would be appointed as the internal auditor for 2021-22

d) Budget 2022-21

Res 71 It was resolved that the budget 2022-23 be accepted.

e) Precept 2022-23

Members requested that the clerk forwards the link to the precept comparisons.

It was noted that the next newsletter needed to inform residents of the grants the parish council has obtained this current financial year. Information to be summarised in the next newsletter.

Res 72 It was resolved that a precept of £14807.29 be submitted to the billing authority for financial year 2022-23.

5/15-12-21 **Planning applications and matters**

P/2021/01463 – 30 Clay Street, Single storey rear extension loft conversion and demolition of existing garage and replacement garage – No objection.

Permitted applications

P/2021/01005 – 26 Holme Farm Avenue, 2 storey side extension

P/2021/00984 – 6 Genista Close, Part 2 storey and 1st floor side extension.

Climate change - Members requested that the clerk speaks to Planning policy to establish what legislation is in place to support the the climate change initiative.

6/15-12-21 **Officer report/Member report/Correspondence**

a) Financial Regulations

Res 73 It was resolved that the financial regulations would be adopted. It was also noted that in the event of meetings needing to

be virtual again, it was agreed that a 12 month membership with zoom would be taken out, approx. cost £150.

b) Councillor and officer training requests

Members felt that when councillors attended training it would be advantageous for the member to give a 5 minute update on what was covered. It was also agreed that a library would be set up of training materials for members to read at their leisure.

Res 74 It was resolved that members and officer can attend one training session at an approximate costs of £30 without full council approval.

Date of next meeting – 20th January 2022, 7.00 p.m.

Signed:

Date:

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

8/15-12-21

The Hollows

The Chairman gave an update on the project.

Signed:

Date:

