



BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

Members are hereby summoned to attend the meeting of BRIZLINCOTE PARISH COUNCIL on Wednesday 15 December, 2021 from 6.30 pm to 7.30 pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk on clerk@brizlincote-pc.org.uk should you have any matters you wish to bring to council, in advance of the meeting.

Kay Lear

Kay Lear
Clerk to the Council

10 December 2021

Agenda

Public participation

- 1 **Apologies**
- 2 **Declarations of interest and dispensation requests.**
- 3 **Minutes of the previous council meeting**
- 4 **Finance**

a) Payments presented for approval

Recipient	Explanation	Amount
Payroll	Clerks salary/HMRC December	645.77
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk (awaiting invoice)	70.00
SPCA	Training – Planning/Code of conduct	120.00
Hardy Signs Ltd	Interpretation board	983.04
Clr S Moss	Lanyards	9.27

DSK Engineering services	Installation of benches and rubbing posts	1776.00
St Peters PCC	January to March room hire	150.00

b) To approve computer software and anti virus software renewal, budget up to £80

c) Internal auditor

To appoint the internal auditor for 2021-22

d) Budget 2022-23

To approve the budget for 2022-23

e) Precept 2022-23

To approve the precept submission to the billing authority

5 **Planning applications and matters**

6 **Officer report/correspondence**

a) To review financial regulations

b) To clarify procedure for councillor and officer training requests

7 **Date of next meeting**

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

8 **The Hollows**

