

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL,
16th SEPTEMBER, 2021, AT 7PM AT THE GLEBE**

Present: Cllrs L Campion (Chair), A Cowan (Vice Chair), R Ludford-Brooks
W Qneibi, R Page, S Moss, J Trivedy, B Marsden, B Judd

In attendance: Mrs K Lear (clerk) . There were no Borough or County
Councillors present.

Public participation - No members of the public were present

1/16-9-21 **Apologies**

Apologies were accepted from Borough Cllrs C Wileman and B
Peters and Parish Cllrs K Hyde and B Bidgood.

2/16-9-21 **Declarations of interest and dispensation requests.**

None submitted.

3/16-9-21 **Minutes of the previous council meeting:**

Cllr B Judd wished to abstain as he was not present at the last
meeting.

Res 35 It was resolved that the minutes of the 19th August 2021
were an accurate and factual record and that the chair signs them
accordingly.

4/16-9-21 **Chairs report**

The chair reminded members that training courses had been
circulated to members for consideration.

The Pocket library is still being explored with a view to a wooden
design to be considered.

Members agreed that a litter pick around October/ November would
be a good idea.

The Good Neighbour presentations would take place prior to a
parish council meeting later on in the year.

The chair reminded members that items should be submitted by the
end of October ready for publication and circulation by the end of
November. Please send as word attachment.

It was noted that Rider House Nursing Home had previously
advised that they were keen to submit a competition to be featured
in the Newsletter and we will confirm if this is still of interest.

The Chair reminded councillors in the event of them noticing any
Borough or County matters to speak directly to the Councillors
rather than wait for the monthly meeting.

5/16-9-21 **County, Borough Councillor and Staffordshire Police reports:**
Staffordshire Police report had been circulated prior to the meeting.

6/16-9-21 **Highways - Speed restrictions for Violet Way, Beaufort Road**
No further information has been received.

County Cllr Wileman has advised us that he is looking at different approaches to address the design features of the recent works which have been carried out on Beaufort Road.

7/16-9-21 **Community Engagement**

a) Family Nature Walk Phase 1, 2, and 3

Members were happy that the working group submit a grant application for phase 2 of the family nature walk project. It was agreed that local residents would be consulted as evidence that the project is supported.

It was agreed that a formal opening event should take place in sometime during February Half Term 2022. Clerk to speak to Stay Local Team to establish what support they could give to the event.

It was agreed that the scouts would be approached to establish if they would like to assist with building of the bug hotels around the Hollows. It was anticipated that the event would be during a weekend. Cllr Moss to make some enquiries.

b) (Christmas) tree canopy update

Open spaces have given formal approval for the tree to be introduced. Open spaces have agreed to plant the tree and maintain the tree going forward.

Tree management risks were noted. Lights for the tree is still being investigated.

c) Flower Tubs by Post Office

The parish council have been offered some plants from Open space. There was a discussion about possible sponsorship.

d) National Walking Festival

Res 36 It was resolved that the family walk would go ahead 24th May, 2022, 12 noon to 2.00 p.m. at The Hollows.

e) Music Festival

Res 37 It was resolved that the event would be 5th March commencing 12 noon and onwards subject to local interest.

Res 38 It was resolved that St Peters Church would be booked for the venue providing permission was obtained from the PCC. Clerk to write to St Peters church for permission to use the facility on the 5th March.

Res 39 It was resolved that no monetary prizes would be given.

It was suggested that Support Staffordshire be approached to establish if there are any grants which the parish council could apply for.

Res 40 It was resolved that local schools be approached to establish their interest. It was noted that musicians would need to be bring their own accompanist.

f) Time Capsule

Res 41 It was resolved that the articles needed to be submitted by the 31st December 2021. Articles needed to be written or printed.

There was a brief discussion on possible 'time capsule' designs.

g) Benches update

Res 42 It was resolved that the following locations would have benches installed:-

- Scapcliffe Hill, Skipton Bench
- Beaufort Rd Junction, Harwood Bench
- Cricketers Close, Harewood Bench
- Wild flower meadow, Skipton Bench
- Footpath Elms Road, Harewood Bench

Res 43 It was resolved that the clerk would explore funding for the benches.

Res 44 It was resolved that Cllr Trivedy would obtain written permission for the benches to be installed prior.

8/19-8-21 **Finance**

a) The following payments have been processed since the last meeting.

Recipient	Explanation	Amount
ICO	Data protection annual membership	35.00

b) Payments

Res 45 It was resolved that the following payments would be processed.

Recipient	Explanation	Amount
St Peters Stapenhill	Quarterly room hire	123.75
K Lear	Stain for bench	30.00
Payroll	Clerks salary/HMRC – September	645.77
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00
B Judd	Stain for bench	16.00

b) Bank Mandate

Due to bank charges which will be incurred from 1st November council have been exploring other banking options.

Res 46 It was resolved that the HSBC deposit account would be closed and monies transferred to the current account at the appropriate time.

Res 47 It was resolved that a Lloyds Treasurer account would be set up. Cllrs A Cowan, L Champion, R Ludford Brooks and Mrs K Lear would be the signatories on the account. Two councillor signatory approval for expenditure will still apply.

9/16-9-21

Planning applications and matters

P/2021/0097 – 24 Foxglove Avenue, erection of 2 storey side extension.

P/2021/00827 7 Wetherel Road - Bungalow. It was agreed that council would submit comments in relation eco energy to be considered by the applicant.

P/2021/00622 - Land rear of the Glebe - Erection of two 3 storey semi storey semi-detached buildings to form 4 dwellings. It was agreed that comments in relation to eco energy to be considered by the applicant. Concern was also raised in relation to the infrastructure surrounding this development.

10/16-9-21

Policies and practices

a) Standing orders

Res 48 It was resolved that the annual review of standing orders had taken place and that no changes were required.

b) Social media policy

There was a discussion that the parish council needed to have a presence on social media and what posts should stay or be deleted.

Members agreed that local organisations needed to ask the parish council officially if they would post their event on facebook.

It was noted that ‘old news’ could be removed as relevant.

11/16-9-21

Officer report/correspondence

Cllrs Campion and Qneibi confirmed that they would like to attend the Woodland Network Meeting on the 1st October.

12/16-9-21

Members’ reports

It was noted that a Skate park is potentially being explored via the Town Deal Plan.

It was unlikely that the road closure would take place for Remembrance Sunday.

The Art Competition deadline is 17th September.

The litter bin by the Post office was overflowing.

Signed:

Date:

