



# BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

**MEMBERS ARE HEREBY SUMMONED** to attend the meeting of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 21 October 2021 from 7.00 pm to 9.00 pm at The Glebe.

Members of the public are welcome to join the meeting. Please email the clerk on [clerk@brizlincote-pc.org.uk](mailto:clerk@brizlincote-pc.org.uk) should you have any matters you wish to bring to council where possible, in advance of the meeting.

Mrs K Lear  
Clerk of the Council

15 October 2021

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## AGENDA

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### **PUBLIC SESSION:**

**Members of the public are welcome to attend meetings of the Council. Questions may be put to the Chair during this session for 15 minutes.**

- 1 **Apologies**
- 2 **Declarations of Interest/dispensation requests** – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.
- 3 **Minutes of the previous Council Meeting** - To approve the minutes of the Parish Council Meetings, held on 16<sup>th</sup> September 2021
- 4 **Chairs Report**
- 5 **Report by the County Councillor, Borough Councillors and Staffordshire Police:** Written summary to be provided, Q&A
- 6 **Highways** – Cllr A Cowan  
To receive an update in relation to speed restrictions for Violet Way, Beaufort Road

7 **Community engagement**

- a) Family Nature Walk – Cllr A Cowan
- b) (Christmas) tree canopy update – To resolve to purchase a 14 feet Nordic tree for planting on the green space line at Beaufort Road- up to the value of £1.4K which includes transport - Cllr A Cowan
- c) Music Festival update – Cllr B Marsden
- d) Time Capsule. To resolve to purchase time capsule, budget up to £50 – Cllr K Hyde
- e) Benches update – Cllr J Trivedy/A Cowan
- f) Business plan meeting update – Cllr K Hyde
- g) East Side Arts Competition update – Cllr S Moss
- h) Christmas lights -To resolve whether to host a Christmas lights competition, December 2021, with reserved budget of up to £75 for prizes and publicity - Cllr K Hyde

8 **Poppy Wreath**

To resolve to make a donation of up to £75 for poppy wreaths for Remembrance Sunday, 14<sup>th</sup> November 2021 - Cllr R Ludford-Brooks

9 **Finance** - Proper Officer

a) Payments

The following payments for approval

Recipient	Explanation	Amount
K Lear	Memorial plaque for bench	45.00
Payroll	Clerks salary/HMRC – October	645.77
Alive Studios Ltd	Artwork for interpretation boards	1404.00
K Lear	Office allowance and stationery	20.00
C Wileman	Maintenance work – Nature Walk	140.00

- b) Bank update
- c) Budget review – 2<sup>nd</sup> quarter

10 **Planning applications and matters** – Cllr R Page

- Planning and the Environment – Cllr R Ludford-Brooks

11 **Officer report/correspondence**

- Adoption of Safeguarding policy

12 **Members' reports**