

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL,
22ND JULY, 2021, AT 7PM AT THE GLEBE**

Present: Cllrs L Campion (Chair), A Cowan (Vice Chair), R Ludford-Brooks
W Qneibi, B Bidgood, K Hyde, R Page, S Moss, B Judd

In attendance: Borough Cllrs B Peters, C Wileman, County Cllr C Wileman and
Mrs K Lear (clerk)

1/22-7-21 **Apologies**

Apologies were accepted from Cllr J Trivedy, and B Marsden

2/22-7-21 **Declarations of interest and dispensation requests.**

None submitted.

3/22-7-21 **Minutes of the previous council meeting:**

Res16 It was resolved that the minutes of the 6th May 2021 were an accurate and factual record and that the chair signs them accordingly.

4/22-7-21 **Chairs report**

The chair welcomed everyone to the first face to face meeting since the pandemic. She reminded attendees of the importance of the meeting being concluded within the 2 hours as per standing orders.

The Chair welcomed the recently appointed clerk to the meeting. It was acknowledged that the departing clerk was doing well and has sent her best wishes to members.

There was a discussion about planters around the parish. Borough Cllr Wileman confirmed that he would along with the volunteers be dealing with the planters. The recent hot spell and Covid restrictions had resulted in a delay with these works.

5/22-7-21 **County and Borough Councillor reports:**

Borough Cllr Wileman advised members that a small parcel of land had been transferred to Strata Homes to ensure that within the development there was a cul de sac.

The pampas grass along Ashby Road were going to be removed as they are now looking unsightly and also making visibility difficult for drivers and pedestrians.

Borough Cllr Peters advised members that pest control measures were being implemented by officers around Betony Rd, Woods Lane and Malvern Street.

Staffordshire police were aware of young people on motor scooters riding up and down the streets around Redwood Drive at weekends and are patrolling these areas.

The Chair asked if any councillors had any questions.

The Vice Chair raised concern over the recent communication on ESBC website. He did not understand why the leader of the council wanted to communicate with residents via email only.

County Cllr Wileman advised members that there was going to be disruption with traffic for the next 6 weeks. 3rd September, 2021, works will hopefully be completed and the roads open.

It was noted that some communications had not been received.

County Cllr Wileman advised members Midland Classic 19 route will not go through the valley, but the 18 route will. Additional services at peak times will also be introduced. It was noted that members should speak to County Cllr Wileman if they are aware of any residents who are struggling with transport during the public transport changes for this short period of time.

The A444 surface dressing works which was planned will no longer be going ahead and is now likely to take place in 2022 financial year. This is primarily due to the current hot weather conditions. The re-patched works were noted.

The library consultation was noted.

There is an issue around Tesco express and visibility with the hedges. County Cllr Wileman is currently speaking to the land owners.

County Cllr Wileman will be meeting to the interim head teacher, Violet Way, to discuss traffic and parking.

There was a discussion in relation to when the parking was going to be extended at Paulet School. County Cllr Wileman confirmed that the improvements will be considered when S106 funding has been secured as part of the Drakelow development.

6/22-7-21

Highways

Speed restrictions for Violet Way, Beaufort Road Update

The Vice Chair reminded councillors of the history relating to the need for the above.

He confirmed that he had had a conversation with highways who are supportive for the introduction of speed humps along Violet Way, and an extra one by Quorn Close turning. It all depends on costs.

County Cllr Wileman confirmed that he supports this project and will look at funding.

7/22-7-21

Brizlincote Family Nature Walk Update

a) Submission of grants

The Chair advised members that since the last meeting there had been an opportunity for the parish council to submit a grant towards

the Family Nature Walk which would be no additional costs to the parish council. Council were happy that in these instances, the Chair and Clerk could proceed with these applications.

It was noted that members would instigate links for activities linked to the nature walk.

Res 17 It was resolved that the clerk and chair submit any other grants as they arise for projects which have been agreed by council.

b) Family Fun Day event 31st July at the washlands

TTTV had contacted the parish council inviting them to the above even. The parish council agreed to support the event.

Posters advertising the event would also be displayed on the parish council notice boards, facebook and website promoting the nature walk.

Res 18 It was resolved that posters will be purchased to advertise the family fun day event. Cost up to £50. Clerk to co-ordinate

8/22-7-21

Community Engagement

a) Brizlincote in bloom

Cllr Bidgood gave an update on the Brizlincote in bloom judging on the 18th July. Only 9 entries this year. Approximate costs for engraving etc would be no more than £60. All gardens visited were outstanding. Presentations to the winners to be arranged for August. Clerk to coordinate.

Res 19 It was resolved that a budget of £60 would be reserved for the engraving and small plaques. Cllr Bidgood to organise these works.

b) East Side Arts Competition

Cllr Moss confirmed that all information has been distributed as per last time. No further update at this moment in time. Project to be reviewed in September, 2021.

c) Christmas tree/Queens canopy initiative

Members were keen to support the Queens Canopy Initiative and supported the planting of a substantial fir tree. Open spaces at this stage had given verbal permission.

Res 20 It was resolved that full costs would be explored for a fir tree to be planted on the open green space along Beaufort Road.

d) Time capsule

It was acknowledged that there are currently 3 residents who have submitted articles for the time capsule. Members agreed that the project needed to be completed by year end.

Res 21 It was resolved that parish councillors, borough and county councillors are invited to submit articles for the time capsule.

Members could also approach their own contacts for articles. Councillor Hyde will email councillors with suggestions of content.

- e) Parish plan update
Cllr Hyde confirmed that she would be making contacts with those residents who showed interest in being part of the parish plan working group. Further update to follow.
- f) Good Neighbour Scheme
Res 22 It was resolved that a small presentation would take place at The Glebe sometime during September.
- g) Music competition - deferred
- h) Benches – Cllr Trivedy – defer to August meeting
- i) Pocket library – Cllr Page – defer to August meeting

9/22-7-21

Finance

a) Payments processed under delegated powers were noted.

Recipient	Explanation	Amount
Ford Partnership	Payroll services	213.00
Drainage services	Bridge replaced	4749.60
K Lear	Payroll April	312.00
K Lear	Office expenses	10.00
C Wileman	Maintenance for Nature walk	140.00
V Evans	Internal audit	35.00
R Page	Filing cabinet lock	11.74
E Campion	Newsletter printing	410.00
K Lear	Payroll May	336.00

K Lear	Office expenses	10.00
C Wileman	Maintenance for Nature Walk	140.00
St Peters PCC	Room hire for meetings (1 st quarter)	123.75
E Campion	Printing/Filing cabinet	116.00
E Campion	Compost for planters	25.48
R Bidgood	Plants for flower tubs	49.23
St Peters PCC	Room hire for interviews	61.88
K Lear	Payroll – June	492.00
K Lear	Office expenses	10.00

b) Payments

Recipient	Explanation	Amount
A Cowan	Stationery/postage	20.49

Res 23 It was resolved that the above payment would be processed.

a) Budget 1st quarter review

The clerk gave an overview on the budget spend to date. All expenditure was within budget.

b) Bank Mandate – HSBC Bank

Res 24 It was resolved that the bank mandate would be changed to include the following as signatories:-

Cllrs R Ludford-Brooks, L Campion, A Cowan, K Lear.

Cllr B Judd would be removed as a signatory.

10/22-7-21

Planning applications and matters

P/2019/01244 – Outline planning application – 7 Stanton Road. Invitation to speak at the next planning

committee meeting. Declined. Comments to be endorsed.

Planning applications

P/2021/00823 – Rider House – Object - Council raised concern that the proposals will not give sufficient clearance for visually challenged pavement users. They also wished it to be noted that baby buggies, mentioned in the plans, are narrower than wheelchair and mobility scooters. The proposed cabinet and pole will also not blend into the existing street scene.

P/2021/00653 – 22 Brizlincote Lane, Erection of 1st floor rear extension

P/2021/00216 – 14 Celandine Close, conversion of garage

P/2021/00876 – 25 Doveridge Road, rear extension

P/2021/00881 – 19 Clifton Way, Erection of single storey side extension

Applications permitted

P/2021/00639 – 12 Malvern Avenue, side and storey extension

P/2021/00679 – Rear of 45-49 Tower Road, reduction of boundary fence

P/2021/00372 – 80 Grafton Road, Erection of extension

P/2021/00511 – The Elm Farm, prior notification of erection of agricultural building

P/2020/01118 – 7 Genista Close, change of use to domestic garden

11/22-7-21 **Policies and practices**

a) Working groups

The Chair advised members that terms of reference for the working group needed to be agreed. It was noted that members of the working group needed to be copied into actions/communication.

Res 25 It was resolved the following working groups would be formed for this moment in time.

Finance and Governance – Councillor B Judd, Councillor A Cowan, and Councillor R Ludford-Brooks

Publicity – Clerk, Councillor L Champion, and Councillor A Cowan.

Planning applications/matters – Councillor R Page, Councillor W Qneibi and Clerk

Roads, Pavements, Footpaths, Greenspaces, and Traffic

Calming Measures – Councillor A Cowan, Councillor P Marsden, Councillor W Qneibi, Councillor R Page and Mr P Marston (resident) – working with ESBC/SCC

Nature Walk – Councillor R Ludford-Brooks, Councillor R Page, Councillor L Champion, Councillor J Trivedy, Councillor B Judd, Borough Councillor C Wileman and Ms A Dean (resident)

Brizlincote in Bloom – Councillors W Qneibi and B Bidgood.

Website and Facebook – Councillor S Moss, W Qneibi and R Ludford-Brooks

Newsletter – Editorial – Councillor A Cowan, Councillor B Bidgood, Councillor K Hyde and Councillor S Moss. Distribution – Mr J Hoddy (resident). **All** items should be sent to the Clerk prior to printing for consultation with the Chair

Local Issues – Councillor B Bidgood and Councillor B Judd

Parish Plan – Councillor B Judd, Councillor R Ludford-Brooks, Councillor K Hyde, and Councillor J Trivedy

Notice Boards – Councillor B Judd and Councillor B Bidgood

Time Capsule – Councillor K Hyde and Councillor L Campion

Local resident membership was approved. Members were happy that Mr P Marston (ex parish councillor) joined the traffic calming working party. Members were reminded that residents input would be in an advisory capacity only.

Youth and Children working group was deferred.

Complaints, Defibrillator, Funding sources would be dissolved.

Complaints Procedure to be drafted for members to review.

12/22-7-21 **Signage**

A Covid memorial plaque for the bench on Spring Farm Terrace and Woodland trust trees wildflower meadow plaque

It was noted that the bench may needed restraining. Clerk to obtain advice from the contractor before proceeding with the installation of the bench plaque.

Res 26 It was resolved a plaque for the bench and plaque for wildflower meadow would be purchased. Budget £500 to include installation.

13/22-7-21 **Officer report/correspondence**

The clerk advised members of residents enquiries which has been sign posted onto third parties.

14/22-7-21 **Members' reports**

Members shared some local open spaces and highways concerns which had been raised with them direct. It was agreed that members could report these matters themselves.

Members were advised of the Community NHS day which was taking place on the 16th August, commencing 3.30 p.m.

The Vice Chair asked members who did not have a specific council email address, to reconsider setting this up as it is easier to delete correspondence when councillors leave the parish council.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

15/22-7-21 **Staffing**

Res 27 It was resolved that Mrs K Lear was appointed as Clerk/Proper Officer on the 1st July 2021.

Signed:

Date: