



# BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

**MEMBERS ARE HEREBY SUMMONED** to attend the meeting of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 22nd July 2021 from 7.00 pm to 9.00 pm at The Glebe. Members of the public are welcome to join the meeting. Please email the clerk on [clerk@brizlincote-pc.org.uk](mailto:clerk@brizlincote-pc.org.uk) should you have any matters you wish to bring to council where possible, in advance of the meeting.

Mrs K Lear  
Clerk of the Council

July 2021

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## AGENDA

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### **PUBLIC SESSION:**

**Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during this session for 15 minutes.**

**Note: Standing orders will be suspended in the event of the meeting duration needing to be extended.**

- 1 **Apologies**
- 2 **Declarations of Interest/dispensation requests** – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.
- 3 **Minutes of the previous Council Meeting** - To approve the minutes of the Parish Council Meeting, held on 6th May 2021
- 4 **Chairs Report**
- 5 **County and borough councillor reports:** Written summary to be provided, Q&A
- 6 **Highways**
  - a) Speed restrictions for Violet Way – Beaufort Road update – Cllr Cowan

- 7 **Brizlincote Family Nature Walk Update** – Cllr L Campion  
 a) To discuss possible submission of grants as they arise  
 b) To approve up to £50 promotional poster for Family Fun Day TTTV event

8 **Community engagement**

- a) Brizlincote in Bloom – Cllr B Bidgood  
 b) East Side Arts Competition. – Cllr S Moss  
 c) Christmas Tree/Queens Canopy initiative – Cllr L Campion  
 d) Time capsule – Cllr K Hyde  
 e) Parish plan update – Cllr K Hyde  
 f) Good Neighbour (possible presentation Autumn) – Cllr Qneibi  
 g) Music Competition – Cllr Marsden - deferred  
 h) Benches – Cllr Trivedy – defer to August meeting  
 i) Pocket library – Cllr R Page – defer to August meeting

9 **Finance** - Cllr A Cowan

- a) Payments processed under delegated powers

Recipient	Explanation	Amount
Ford Partnership	Payroll services	213.00
Drainage services	Bridge replaced	4749.60
K Lear	Payroll April	312.00
K Lear	Office expenses	10.00
C Wileman	Maintenance for Nature walk	140.00
V Evans	Internal audit	35.00
R Page	Filing cabinet lock	11.74
E Campion	Newsletter printing	410.00
K Lear	Payroll May	336.00
K Lear	Office expenses	10.00
C Wileman	Maintenance for Nature Walk	140.00
St Peters PCC	Room hire for meetings (1 <sup>st</sup> quarter)	123.75
E Campion	Printing/Filing cabinet	116.00
E Campion	Compost for planters	25.48
R Bidgood	Plants for flower tubs	49.23
St Peters PCC	Room hire for interviews	61.88
K Lear	Payroll – June	492.00
K Lear	Office expenses	10.00

- b) Payments for approval

Recipient	Explanation	Amount
A Cowan	Stationery/postage	20.49

c) Budget review

10 **Planning applications** – Cllr R Page

11 **Policies and practices** – Cllr L Champion

a) To agree working groups

12 **Signage** – Cllr L Champion

a) To approve expenditure up to £500 for covid memorial plaque for bench and woodland trust trees wildflower meadow plaque

13 **Officer report/correspondence**

14 **Members' reports**

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

15 **Staffing**