

**MINUTES OF THE MEETING, BRIZLINCOTE PARISH COUNCIL, THURSDAY
29TH APRIL, 2021, COMMENCING 6PM VIA THE PLATFORM ZOOM**

Present: Cllr L Campion (Chair)
Cllr A Cowan (Vice chair)
Cllr K Hyde
Cllr B Judd
Cllr R Page
Cllr W Qneibi
Cllr R Ludford-Brooks
Cllr J Trivedy
Cllr B Bidgood
Cllr S Moss

In attendance: County Cllr C Wileman, Borough Cllrs B Peters (left the meeting at 18.50) and C Wileman, Mrs K Lear, Locum clerk

1/29-4-21 **Apologies**
Apologies were accepted for Cllr B Marsden

2/29-4-21 **Declarations of Interest** – None were submitted

3/29-4-21 **Minutes of the meeting,**
Cllr Hyde wished to abstain as she did not attend the previous meeting.
Resolved: that the minutes were an accurate and factual record and the chair sign them accordingly.

4/29-4-21 **Chairs Report**

The Chair confirmed that council offers condolences to country and royal family re: death of Duke of Edinburgh.

She requested to suspend S.O as follows:

- i. Meeting extension past 8.00 pm for the evening meeting
- ii. In accordance with recent High Court decision, council suspend 5b of the standing orders in order that an Annual parish Council meeting and shortened monthly parish meeting can be conducted before the cut-off date for Zoom which is 6th May. It was noted that some items on the agenda may need to be deferred.

Members were asked to submit agenda items to the clerk by Friday 30th April. This agenda to give provision for the Clerk to advise regarding ROI.

- iii. the scheduled date of the Zoom meeting on 17th June will remain in case restrictions relating to Zoom meetings are reversed. This may be subject to cancellation if there is no change.

Chair advised that the contract with the Glebe had been signed and that the facility can be accessed from June 17th on 3rd Thursday monthly for 1 year. This will enable storage of the filing cabinet and enable council to potentially hold interviews going forward.

Chair advised that we purchase a lock for the filing cabinet at under £10 as a matter of urgency as the existing lock is broken. Council agreed.

TTTV will visit the Hollows with volunteer wildlife recorders on Saturday 1st May and assist with confirming what biodiversity should be represented locally- both on the Interpretation board and other relevant media.

Council had agreed to request the Cemetery as a location for the Time Capsule. Open Spaces have approved this and advised that there is already an existing Time Capsule on site from Fountains' school.

Council have been contacted by Rider House who would like to engage with the parish council in order to assist both ourselves and their residents, many of whom have lived locally for many years. Chair will forward their ideas in order for discussion during the next meeting.

Chair advised that the Bridge work has been completed and would be discussed in more detail later. A topic for potential future discussion will be the Gates.

Also that it was disappointing to not that as anti-social behaviour within the Parish was increasing in line with what is being experienced elsewhere in the country and therefore should be vigilant.

5/29-4-21

Reports received from County Councillor and Borough Councillors:

County Cllr Wileman submitted the following report prior to the meeting:

1. Model Dairy Farm - two tankers from Severn Trent have visited the hydro brake system in Grafton Road to extract tonnes of silt. Severn Trent have held a meeting this week to discuss further work that may need to be carried out and we

have been informed that we will receive a summary of the outcomes of the meeting in due course. No further update on the junction works - everything is as communicated in previous meetings.

2. We completed the refurbishment of the footpath linking the 'valley' to Ashby Road. Thanks to Burton Conservation Volunteers and ESBC for their help.
3. A444 works - significant pre patching works to county boundary starting at the end of May with surface dressing planned for 1st and 2nd July - weather permitting.
4. Clay Street East - pre patching scheduled for the beginning of June and then surface dressing on 20 August - weather permitting.
5. Further 3 penalty notices issued in St Peter's St and Spring Terrace since end of March.

A member asked what provision will be made to advise residents of the forthcoming roadworks. Cllr Wileman advised that notices will be placed in advance and in areas visible areas to drivers regarding A444 work. He also advised that notices would be visible for some time prior to work taking place on the junction and although a letter drop was acceptable it was agreed that this, along with social media, would be adequate in advising residents of the planned work.

A discussion took place regarding the junction between Woods's Lane and A444. Various ideas were put forward to ease this situation and advised that this area is still under longer term consideration for improvements to be made.

Cllr Peters advised that he was a member of the Safer Neighbourhood Panel and is arguing for increased visibility of the Police Force.

Also, that STWA had recently cleared the grid within balancing pond area.

Borough Cllr Wileman advised that ongoing and more regular maintenance of the Hydro Brake is advisable to ensure that regular flooding does not occur in going forward.

Cllr Wileman had spoken to Open Spaces regarding positioning of the new bench in the Beaufort road greenspace and this has been corrected.

He confirmed that the steps at Elms Road would be installed shortly.

He too had recognised the anti-social behaviour issue and that the fingerposts had been damaged again at Tesco.

6/29-4-21

Community engagement

- a) Brizlincote in Bloom – Cllr B Bidgood confirmed that he could collect the shields from last year’s winners.
 - b) East Side Arts Competition – Cllr S Moss
Resolved: that the budget for the project for prizes and printing will be up to £500.
 - c) Time capsule – Cllr K Hyde
It was noted that the project is ongoing. No further discussions took place.
 - d) Newsletter – Spring/Summer - Cllr K Hyde. Slight modifications were agreed.
Resolved: that cost for printing of the newsletters would be up to £500.
- It was agreed that the newsletter should be distributed as soon as it is possible following 6th May and preferably by the 15th May.
- e) Parish plan update – Cllr K Hyde – Item deferred
 - f) Pocket library/community bench projects – Cllr R Page/ J Trivedy. Item deferred to the next meeting.

7/29-4-21

Finance - Cllr A Cowan

- a) Payment’s schedule

Recipient	Explanation	Amount
L Campion	Reimbursements/expenses: printing, Microsoft package, travelling expenses	£57.64
SPCA	Annual membership	£604.00
K Lear/HMRC	Payroll	£525.00
K Lear	Allowance	£10.00
C Wileman	Maintenance cost – nature walk	£70.00
The Glebe	1st quarter room hire costs and storage of filing cabinet	£123.75
Ford Partnership	Yearend payroll processing – 6 months service	£213.00

Drainage service	The Bridge	£4748.00
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Resolved: that the payments be processed.

Cllr Cowan informed council that HSBC have been in touch with him to establish which officers were in post, they also asked for confirmation of certain payments.

8/29-4-21 **Planning applications/matters** – Cllr R Page

Planning Applications Permitted

P/2020/00042 33 Stapenhill Rd
P/2020/00095 45 Malvern Street
P/2020/00196 14 Derwent Rd
P/2020/00156 47 Doveridge Rd

Planning Applications

P/2020/00338 56 Malvern Avenue – no comments
P/2020/00372 80 Grafton Rd – no comments
P/2020/00408 3 Clay St – no comments
P/2020/00511 26 Doveridge Rd – no comments

9/29-4-21 **Funding Sources working party update.**

a) The Hollows ‘mini nature walk’.

It was agreed that the parish council would move away from the “Mini-Walk “working title and name the Hollows walk “The Family Experience Walk “which would be subtitled to introduce names for certain locations.

The following were suggested and approved. This information would go on the Interpretation boards, website and on the map which is also displayed on the website.

Spirit of the river
Spirit of the wood
Spirit of the land

Resolved: that the nature walk changes would be adopted.

b) Stage 1 of the mini walk.

Resolved: that the contractors would be appointed and that works can proceed. Estimated costs of each part of the project will be presented.

- c) The Bridge update – Members noted that they were pleased with the outcome of the project.

10/29-4-21 **Officer report/correspondence**

The clerk advised members of correspondence received and actions were agreed accordingly.

11/29-4-21 **Members' reports**

Cllr Cowan advised members that the trees had arrived. He would be discussing with Open spaces and obtaining their assistance in best planting locations

Cllr Trivedy informed members that the parish council could use the notice board outside the post office whilst the current lease was in place. It was noted that more interesting things could be put on this notice board.

Cllr Trivedy advised members that Scalpcliffe wood are experiencing fly tipping. It was suggested that this could be included as an article by FoSW for the next newsletter.

Cllr Campion advised members that Cllr Marsden had written to different venues where the music festival could be hosted, and we continue to collate information accordingly.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

The locum clerk left the meeting.

12/29-4-21 **Staffing**

Resolved: that an advert would be placed with SPCA for a permanent clerk.