

BRIZLINCOTE PARISH COUNCIL MEETING, 18TH MARCH 2021, 6.30 PM VIA THE PLATFORM ZOOM

Present: Cllrs L Campion (Chair), A Cowan, W Qneibi, S Moss, J Trivedy, B Marsden, B Bidgood, R Page, R Ludford-Brooks

In attendance: County Cllr C Wileman, Borough Cllrs B Peters, C Wileman and Mrs K Lear, Locum clerk

Public participation – No members of the public were present.

1/18-3-21 **Apologies**

Apologies were accepted for Cllrs K Hyde and B Judd

2/18-3-21 **Declarations of Interest** – none submitted.

3/18-3-21 **Minutes of the Council Meeting, 18th March 2021**

Cllr L Campion proposed that the minutes were an accurate record. Cllr B Marsden second.

Resolved: that the minutes held on the 18th March, 2021, were an accurate and factual record.

4/18-3-21 **Chairs Report**

Cllr Campion advised that a representative (Communications and Interpretation Manager) from TTTV had visited and had walked the Hollows and Nature Walk accompanied by Cllr Campion and Colin Wileman respectively. This resulted in positive feedback and the potential for constructive opportunities in future.

5/18-3-21 **Reports received from County Councillor and Borough Councillors**

County Cllr Wileman confirmed that the Dairy Farm works will be taking place during the summer holidays. He is hopeful that everything will be carried out during the 6 weeks school holidays.

Violet Way parking is a continuing concern. Further measures are currently being reviewed.

Council was reminded that residents can report via the Staffordshire App any highway concerns.

Cllr Wileman advised council that he is still investigating highway improvements at St Peters Street. It was noted that vehicles can park on double yellow lines for delivering of supplies.

It was acknowledged that the post office location was experiencing similar highway concerns.

Borough Cllr B Peters advised members that a bin had been required for the walkway behind the new development adjacent to Tesco. Another bin has been introduced on Woods Lane.

The Brewhouse were launching events for the Easter holidays for the children.

There was a discussion in relation to climate change. Cllr Peters confirmed that he would circulate ESBC's climate change action plan. Cllr Cowan was particularly interested in how electric charging points will be introduced for terraced properties. It was noted that this was a challenge which needed to be explored.

Borough Cllr Wileman advised members that Weatherall Road works had now been completed. Further works will be carried out in the Autumn.

Some steps are being introduced by Elms Road to improve access.

TTTTV felt that they thought the nature walk was wonderful. It was suggested that some wildflowers were introduced in the culvert area. Colin is going to do some research as to what wildflowers should be used, to encourage the butterflies.

Litter has been an increasing problem. Waste management have been incredibly supportive.

A new bench has been introduced on Beaufort Road.

It was noted that works can still be carried out on TPO trees.

6/18-3-21 **Finance** - Cllr A Cowan

a) Payment's schedule.

EXPENDITURE 20TH FEBRUARY TO 1ST MARCH 2021

Recipient	Explanation	Amount
Friends of Scalpcliffe	Grant for insurance	221.74
Stapenhill Bowls	Grant for cabin	1000.00

K Lear	Allowance	10.00
K Lear/HMRC	Payroll	420.00
C Wileman	Nature walk maintenance	70.00
SPCA	Training	30.00
Petes Printing	Welcome letter to residents	10.00

Resolved: that the payments scheduled is accepted.

b) SPCA membership 2021-22 - £640

Resolved: that the annual SPCA membership would be renewed

c) Monthly zoom registration (annual registration expires 6th April 2021)

Resolved: that a monthly zoom registration would be set up, month by month with the option of an annual subscription should the need arise.

d) Ear marked reserves.

Cllr Cowan proposed that they remain the same. Cllr Campion second the proposal.

Resolved: that the ear marked reserves would remain the same.

e) Asset register

Resolved: that the asset register needed to change to incorporate the 2 benches, finger posts, information boards and laptop

f) Internal control audit update and appointment of internal auditor

Thanks were extended to Cllr Moss for completing an internal control check, in particular checking payments against the bank statements.

Cllr Cowan also proposed that Mrs Viv Evans be appointed as the internal auditor for accounts 2020-21. Cllr B Bidgood second the proposal.

Resolved: that Mrs Viv Evans would be appointed for the internal audit for 2020-21.

It was noted that the debit card has now been destroyed. The bank will be notified.

7/18-3-21 **Planning applications/matters** – Cllr R Page

The following planning applications and matters were discussed.

P/2021/00196 14 Derwent Rd, No concerns.

P/2021/00300 1 Mayfield Drive - pollarding of monkey puzzle tree – No comments

TPO's No 422, Clay Street, 424 24 Clay Street, 423 73 Clay Street – No comments

8/18-3-21 **Planters** – Cllr L Campion

There was a proposal by Cllr Campion to spend up to £300 for the collection and installation of the 2 planters offered FOC by ESBC Open Spaces. The parish council will need to obtain permission to have these installed on the verge in front of the bench by Stapenhill Post Office.

Cllr R Page second the proposal

Resolved: that the planters would be accepted and permissions to be obtained.

9/18-3-21 **Funding Sources working party update.**

- a) The Bridge – It was noted that the bridge works are on target.
- b) The Hollows - It was noted that TTTV have awarded £2,000 to the Parish towards the project for enhancement of the Hollows. Thanks to all for their support and especially to those members of relevant working parties, the Clerk and Cllr. Moss for her work on the presentation.

10/18-3-21 **Community engagement**

- a) Brizlincote in Bloom – Cllr B Bidgood
There was a discussion in how the competition will be managed this year. It was suggested that something was printed in the newsletter.

Resolved: that Brizlincote in bloom would proceed this year. Judging 11th July 2021, various categories to be introduced

- b) East Side Arts Competition – Cllrs S Moss, J Trivedy

It was noted that the working group will present an update and finer details at the April meeting.

- c) Music Competition – Cllr B Marsden

It was noted that a positive response has been received from Paulet school. Awaiting costs for venue hires. Guidelines for the event will be drafted.

- d) Time capsule – Cllr K Hyde
Item deferred. It was note that permission to locate the time capsule at the cemetery has been requested.
- e) Community Litter Pick – Cllr L Campion
Item deferred to be discussed May/June meeting.
- f) Newsletter – Spring/Summer - Cllr K Hyde
On behalf of Cllr. Hyde- request to all councillors to send the titles of their proposed articles to the Clerk (even if they do not include the full article yet). Some editing may be required.

11/18-3-21 **Policies and practices – Cllr L Campion**

- a) Request to change the location of PC meetings once these are allowed under Covid rules. The Glebe will offer a 12-month contract to include storage of the PC filing cabinet.

Cllr Campion proposed that the Glebe would be selected for storage and meetings for the next 12 months. Cllr Page second the proposal.

Resolved: that a 12-month contract be set up with the Glebe for 12 months hire and storage, cost £495.

- b) Grant's policy

Council discussed that the Grants policy has an addendum requesting a declaration which offers to update milestones over a 12 month period via photos and receipts in order that the project which the money was granted for can be monitored.

Cllr Campion proposed that the above was actioned and Cllr Page second the proposal.

Resolved: the proposed addendum be included into the policy.

12/18-3-21 **Officer report/correspondence**

The clerk advised members that both groups who were awarded grant applications last month had acknowledged in writing their formal thanks and appreciation.

A resident had contacted the parish council raising a concern with a local flower bed. Borough Cllr C Wileman confirmed that he would investigate this on behalf of the parish council.

13/18-3-21 **Members' reports**

Cllr Bidgood advised members that the local allotments had records over 100 years old.

Cllr Campion advised members that Cllr Judd had suggested that an article on grit bins should be included in the next newsletter. It was agreed that this was a good idea and for Cllr Judd to submit the article.

Cllr Cowan confirmed that the trees which had been ordered should arrive by April. It was noted that the locations needed to be confirmed. The land which abuts the farmers field near to the nature walk was suggested.

Cllr Trivedy confirmed that he would have some suggestions for benches and litter bins for discussion at the April meeting. He will establish land ownership.

Cllr Page advised members that she had circulated leaflets to the new properties.

Cllr Ludford Brooks raised the broken fencing at the back of the tanning studio.

Cllr Lynne Campion
Chair – Brizlincote Parish Council