



BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **Zoom MEETING** of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 29 April 2021 from 6.30 pm to 8.00 pm via the platform zoom. Members of the public who wish to join the meeting should email the clerk on clerk@brizlincote-pc.org.uk for joining instructions. During the Covid 19 situation, standing orders will remain unchanged.

Locum clerk of the Council

April 2021

AGENDA

PUBLIC SESSION:

Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during this session for 15 minutes.

Note: Standing orders will be suspended in the event of the meeting duration needing to be extended.

- 1 **Apologies**
- 2 **Declarations of Interest** – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.
- 3 **Minutes of the previous Council Meeting** - To approve the minutes of the Parish Council Meetings, held on 18th March 2021
- 4 **Chairs Report**
- 5 **Report by the County Councillor and Borough Councillors:** Written summary to be provided, Q&A
- 6 **Community engagement**
 - a) Brizlincote in Bloom – Cllr B Bidgood
 - b) East Side Arts Competition.– Cllr S Moss
 - c) Time capsule – Cllr K Hyde

- d) Newsletter – Spring/Summer - Cllr K Hyde
- e) Parish plan update – Cllr K Hyde
- f) Pocket library/community bench projects – Cllr R Page/J Trivedy

7 Finance - Cllr A Cowan

- a) Approve payments schedule.

Recipient	Explanation	Amount
L Campion	Reimbursements/expenses: printing, Microsoft package, travelling expenses	£57.64
SPCA	Annual membership	£604.00
K Lear/HMRC	Payroll	£525.00
K Lear	Allowance	£10.00
C Wileman	Maintenance cost – nature walk	£70.00
The Glebe	1st quarter room hire costs and storage of filing cabinet	£123.75
Ford Partnership	Year end payroll processing	£213.00

- b) To approve in advance anticipated expenditure for Newsletter printing up to £500 and items for Art competition up to £500.

8 Planning applications/matters – Cllr R Page

9 Funding Sources working party update.

- a) The Hollows ‘mini nature walk’. Working group to present preferred suppliers for approval for Stage 1 of the mini walk.
- b) The Bridge update

10 Officer report/correspondence

11 Members’ reports

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

12 Staffing