



## **BRIZLINCOTE PARISH COUNCIL NOTICE OF MEETING**

**YOU ARE HEREBY SUMMONED** to attend a **Zoom MEETING** of the **BRIZLINCOTE PARISH COUNCIL** on Thursday 10 December 2020, commencing, 6pm via the platform zoom, Meeting ID: 893 9015 8427 Passcode: 788259 <https://us02web.zoom.us/j/89390158427?pwd=U1pTTFNVVUJmVmd3ZEhya0dXQ3Z2ZQT09>  
During the Covid19 Situation standing orders remain changed.

Clerk of the Council

4 December 2020

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### **AGENDA**

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#### **PUBLIC SESSION:**

**Members of the public are welcome to attend meetings of the Council. Questions may be put to the Council during this session for 15 minutes.**

**1 - Apologies**

**2 – Welcome new member**

**3 - Declarations of Interest** – Members are invited to declare any interests they may have in any matter identified for discussion at the meeting.

**4 - Minutes of the previous Council Meeting** - To approve the minutes of the Parish Council Meetings, held on 19<sup>th</sup> November, 2020.

**5 – Chairs Report**

**6 - Report by the County Councillor and Borough Councillors:** Written summary to be provided, Q&A

## 7 – Finance - Cllr A Cowan

- a) Approve payments schedule

<b>MONTHLY INCOME AND EXPENDITURE activity – 2<sup>nd</sup> Nov to 4<sup>th</sup> Dec</b>			
<b>Receipts</b>	<b>Expenditure</b>		<b>Details</b>
	Net	VAT	
		4.29	Art Comp not included last month
	10.00		Locum Clerk office expenses allowance
	791.66		Total payroll costs for staff
	100.00		By Debit card for National Forest To be refunded
	30.00		Training
	<b>931.66</b>	<b>4.29</b>	<b>Totals</b>

These are items that have been paid during the period. Councillors are requested to move to accept the finance report. All cheques, DDs and debit card use checked to latest bank statement

### Expense claims

Outstanding expenses claims should be submitted ASAP please to the Locum Clerk who will then forward to me for payment. In some cases receipts may not be available, such as mileage or part of another purchase, in which case please add *'I ... (name)..... certify that these expenses have been incurred as part of my duties'*

### THE FOLLOWING EXPENSES FOR APPROVAL

Cllr S Moss	£10.50	Items for art competition.
Cllr L Campion	£500	Items for art competition, good neighbour award.

- b) Approve budget 2021/22
- c) Approve precept 2021/22

## 8 - Planning applications/matters – Cllr R Page

### 9 - Community engagement

- a) Welcome pack – Cllr R Page
- b) Christmas Lights Extravaganza. To propose that £100 is spent on Christmas Lights competition - Cllr K Hyde

## 10 – The Nature Walk Bridge – Cllr Ludford-Brooks

To consider proposed expenditure of up to £3000 towards the cost of replacing the Nature Walk Bridge subject to promise of matched funding from other sources.

## 11 - Officer report/correspondence

## 12 - Members' reports

