

BRIZLINCOTE PARISH COUNCIL

MINUTES OF THE MEETING **20TH AUGUST 2020 VIA THE PLATFORM ZOOM**

Present: Cllrs L Champion, Chair, A Cowan, Vice Chair, S Moss, R Page, K Hyde, B Marsden, B Bidgood, R Ludford Brooks, B Judd, W Qneibi, P Marston

In attendance: Mrs K Lear, Locum Clerk, Borough Cllr B Peters, County Cllr C Wileman, Borough Cllr C Wileman

Public session: There were no members of the public present

1/21 Apologies

No apologies were received

2/21 Declarations of Interest

County Cllr C Wileman wished to declare an interest when the nature walk maintenance tenders were considered and confirmed that he would leave the meeting at this point

3/21 Minutes of the previous Council Meetings

Resolved: that minutes of the Meeting, 16th July, 2020 were an accurate record and that the Chair sign them accordingly

Resolved: that the minutes of the Extra ordinary meeting of the 30th July, 2020 were an accurate record and that the Chair sign them accordingly. Two members wished to abstain as they were not present at the last meeting.

4/21 Chairs Report

The chair informed council that the local Scarecrow Competition was very successful.

The Chair advised that a resident had approached us regarding the grant which was potentially available from South Staffs Water in relation to promoting Biodiversity within the Nature Trail. We had signposted the resident to relevant parties for advice on how such a grant could be used and what permissions would be required by ESBC. Due to the early closing date it was understood that it might not be viable to pursue.

The newly formed working party are looking into available Grants and would report at a later date on their findings in relation to alternative potential projects.

It was noted that there had been some significant vandalism around the play area and also the nature walk. The relevant agencies had been advised.

The Chair advised that the Street name proposals discussed at the last meeting had now been submitted to building control, East Staffordshire Borough Council.

It was noted that Cllr Hyde was now taking the lead on the Parish Plan. The Chair also wished to record the council appreciation for Cllr Moss support carrying out the clerk's role in the absence of the clerk.

5/21 Report by the County Councillor:

County Cllr C Wileman monthly report was circulated to members prior to the meeting.

A number of highway matters were discussed:

- St Peters Bridge and proposed cycle lane plans (Cllr Wileman confirmed that he needed to make further enquiries)
- Swan junction - the investigation works will be taking place on the 26th August. It is hopeful that the traffic lights will be removed by the end of the week.
- A member raised concerns about junction improvements by Tutbury Drive. Strata will deal with these works. The works will be completed as soon as heavy goods vehicles have completed their delivery of materials to the site.
- Relocation of bus stops whilst highways works were taking place. Cllr Wileman confirmed that this would be addressed.

It was noted that Robert Sutton and Edge Hill had been advised of the highways works.

Members asked if it would be possible when trees and hedgerow works at the dairy farm were taking place if the appropriate authority could display some signage. It was noted that the relevant authority could consider implementing this.

6/21 - Report by the Borough Councillors:

Borough Cllr B Peters report was circulated prior to the meeting to members.

It was noted that terms of reference for the parish council forum was being finalised and the meetings are due to commence towards the end of September early October.

Borough Cllr B Peters confirmed that he would make enquiries with the relevant department at East Staffordshire Borough Council in relation to local estate agents advertising on street furniture.

7/21 - Locum Clerk - Mrs K Lear

Reported that enquiries had been made in relation to who owns the defibrillator. It is currently owned by Community Heart Beat and as such was not added to the asset register.

It was noted that the information boards had been included on the insurance policy.

8/21 - Finance:

a. The following payments were approved by members – 1st July to 6th August 2020

555.46	Clerk's salary paid into bank
15.56	Clerk's additional hours by cheque (Q)
217.80	Clerk's PAYE Tax to HMRC (by DD)
49.24	Employers NI for Clerk to HMRC (by DD)
336.00	Locum Clerk paid by Q
84.00	Locum Clerk's PAYE tax to HMRC (by DD)
384.00	DSK Engineering- Bench refurb paid by Q
250.00	Ford Partnership Payroll 2019/20 paid by Q
95.00	Richard Newton Internal Audit paid by Q
131.66	Clerks expenses (delayed due to circumstances)
2418.72	

Cllr Cowan confirmed that the parish council has registered with the ICO, direct debit set up, annual cost £35

b. Training courses approval was noted

9/21 - Nature Walk: Walk Maintenance-

Information was circulated to all members prior to the meeting. There was a discussion on whether the tenders were the same. It was noted that once a month visit was adequate.

Cllr Ludford-Brooks proposed that Contractor 2 be appointed to do the works. Cllr Cowan wished to second the decision. It was noted that the works will be paid on invoice monthly.

Resolved: that contractor 2 be appointed.

10/21 - Social Media

Cllr Moss confirmed that she had carried out some research on the website and social media. The facebook posts have increased by 91% since last week. It was noted that no entries had been submitted for the Good Neighbour Award yet.

11/21 – Newsletter

It was noted that newsletter articles be submitted to the clerk by the 10th September with a view to an editorial meeting around the 15th September. The newsletter will be published the local printer, to be distributed by councillors willing to do this mid-October.

It was noted that Cllr Marston queried if it was wise to produce a paper copy of the Parish Newsletter. He was not happy asking volunteers to deliver door to door in the present Covid 19 crisis.

Newsletter content/articles:

Time capsule, Brizlincote in bloom

Update on summer art competition

Damage done to nature walk, Good neighbour Award

Xmas lights competition, Overview of the last few months
Photograph of the refurbished bench
Brizlincote Residence Association will be invited to submit an article
Stay safe, wear a mask, social distancing
Grafton Road report works report for the newsletter
Report any vandalism and costs associated

12/21 - Brizlincote in Bloom:

A following report was given on who would be awarded the prizes. It was noted that a local resident is interested in joining the judging panel next year,

The results for the recent Brizlincote in Bloom Contest are as follows.

1. Best Front Garden. = Jackie & David Brown
2. Best use of Sloping Garden. = Roger & Julie Green
3. Best Rear Garden. = Malcolm Boston
4. Best Tubs & Baskets = Clive Croxall

Photographs have already been supplied to Cllr Moss/Hyde for the Newsletter.

It was noted that the winners and the Shields are with Trent Trophies for the necessary updates to be etched on the shields and the making of the smaller presentation shields which the winners will keep. Certificates still need to be produced and the Garden Voucher prizes need to be purchased.

Final agreements need to be carried out ie letters to winners, unsuccessful participants etc in line with resident availability.

It was suggested that a new category is introduced next year, ie best of the best. This to be discussed in the new year along with the local resident who would like to be involved.

Resolved: that up to £90 will be spent on shields and £375 on prizes (name of supplier is required so that a cheque can be raised).

13/21 - Good Neighbour Award: -Cllr Qneibi

It was noted that unfortunately no responses had been received yet. Cllr Campion made a suggestion on whether local businesses could be approached to advertise the award.

14/21 - Time capsule: – Cllr Hyde

It was noted that this was now live on both website and facebook media. An article will also go in the parish council newsletter.

It was suggested that councillors speak to neighbours, friends and tell them about what the Times capsule.

It was noted that the president on the WI put something in their newsletter.

15/21 - Competitions Christmas Lights: – Cllr Hyde

Terms and conditions to be produced. Location map will be created and on line voting to be created.

16/21 - Charity Policy – Cllr Hyde

Cllr Hyde proposed that the policy be adopted. Cllr Cowan seconded.

Resolved: that the Charity policy is adopted

17/21 – Planning applications/matters/ESBC - consultations – Cllr Page

SPD Consultations

It was noted that members needed to submit to the clerk any comments in relation to the current East Staffordshire Borough Council consultations i.e. Parking policy, Brewery Buildings, and Community Involvement.

Boundary commission consultations

Cllr Cowan proposed that Brizlincote is retained as an enlarged ward in ESBC. Cllr Campion seconded.

Resolved: that Brizlincote Parish Councils response to the consultation is to retain Brizlincote as an enlarged ward for ESBC

Planning applications

P/2020/00795 – 47 Doveridge Road – no objections

ESBC have permit the following planning applications

P/2020/00578 – 90 Spring Terrace

P/2020/00442 – 12 Brizlincote Lane

P/2020/00566 – 122 Ashby Road

It was requested that at the September meeting a motion be submitted for the parish council to pursue a Neighbourhood Plan rather than a Parish Plan due to the risk of a large local development

18/21 - Summer Art Competition: – Cllr Campion

It was noted that judging would take place in October. Arrangements will be finalised nearer the time

19/21 - Bench by Post Office: – Cllr Cowan

It was noted that once Covid is over, a plaque could be introduced. To discuss at the next appropriate parish council meeting,

20/21 - Correspondence: – Cllr Moss/ Mrs K Lear

A summary was given on the correspondence received since the last meeting. Email correspondence has been directed to the appropriate agencies.

21/21 - Clerk and Members' Reports

It was requested that at the September meeting a motion be submitted for the parish council to pursue a Neighbourhood Plan rather than a Parish Plan due to the risk of a large local development

Cllr Moss reported that Edge Hill have bought their 2 chicken houses.

Cllr Hyde wished to discuss the vandalism further. Staffordshire Police have suggested that anti-vandalism paint to be introduced again. There was a suggestion that signage to be introduced around the play area.

There was a discussion in relation to the nature trail vandalism. It was noted that this would be discussed at the next meeting.

Brizlincote Residence Group Scarecrow Competition – clothes and scarecrow had been stolen. Cllr Hyde has encouraged people to report issues as they are seen.

The traffic lights on Stapenhill Road were seen as an improvement.

Cllr Ludford–Brooks said he would be presenting quotations for replacement of the existing Nature Walk bridge at the next meeting. Cllr Marston asked Borough Cllr Colin Wileman if he had been able to establish from the Open Spaces team, the ownership of the land the bridge stands on. Cllr Colin Wileman stated that the land belonged to Brizlincote Hall. Cllr Marston pointed out that we could not build a replacement bridge without the permission of the landowner.

The Chair thanked everyone for their participation and closed the meeting and wished everyone a good evening.

Signed:

Date: