NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a MEETING of the BRIZLINCOTE PARISH COUNCIL, which will be held via zoom conferencing on Thursday 21st May 2020 at 19.00.

Barbara Roe Clerk of the Council 5th May 2020

<u>AGENDA</u>

ANNUAL GENERAL MEETING to be held at 6pm followed by the monthly meeting.

- 1. Election of Chairman
- 2. Election of Vice Chairman
- 3. Election of other posts Working Parties.
- 4. Agree meeting dates for the next twelve months. (No meeting in December?)

MAY PARISH COUNCIL MEETING

PUBLIC SESSION Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session which will follow on from the AGM for 15 minutes. Members of the public who wish to join this part of the meeting should email the clerk on <u>clerk@brizlincote-pc.org.uk</u> for joining instructions.

AGENDA ITEM 1 - Apologies

<u>AGENDA ITEM 2 - Declarations of Interest</u> – Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

<u>AGENDA ITEM 3 - Minutes of the previous Council Meeting (20th February 2020)</u> - To approve, as a correct record, the Minutes of the February Parish Council Meeting, held on 20th February 2020.

AGENDA ITEM 4 - Chairman's Address

AGENDA ITEM 5 - Report by County Councillor

AGENDA ITEM 6 - Report by the Borough Councillors

AGENDA ITEM 7 - Temporary clerk. - Arrangements to cover Barbara's sick leave.

AGENDA ITEM 8 - Grant Aid for Edge Hill School

<u>AGENDA ITEM 9 - Replacement of Bench outside of Stapenhill Post Office –</u> The Parish Council approves the purchase of a replacement bench adjacent to Stapenhill post office for a sum of £850 plus fitting.

AGENDA ITEM 10 - Facebook Page – Update from Councillor Moss

AGENDA ITEM 12 - Planning

AGENDA ITEM 13 - Finance

MONTHLY INCOME AND EXPENDITURE FOR MARCH 2020/APRIL 2020						
Receipts	Expenditure		re	Details		
	Net	VAT	Gross			
	555.46		555.46	Clerk's salary paid into bank		
	151.66		151.66	Clerk's expenses		
	138.80		138.80	PAYE for Clerk Paid via direct debit		
	157.05		157.05	Stationery purchased on Council's debit card*		
	143.88		143.88	Purchase of Zoom		
	71.50		71.50	Expenditure by Councillor Campion		
Final Total	1218.35		1218.35			

Breakdown of Clerk's Expenses

40.00 Utilities 52.04 Ink cartridges 55.96 Microsoft 365 3.66 Postage 151.66 Total

*In anticipation of receiving requests for copies of the Newsletter I purchased extra paper and ink cartridges – so far I have not received any requests.

	71.50 Total
Flowers for Barbara	35.00
Breakdown of Councillor Campion's Expenditure: Easter Egg Hunt	36.50

AGENDA ITEM 14 - Nature Walk - update from Councillor Ludford-Brooks

AGENDA ITEM 15 - Date of Next Meeting

AGENDA ITEM 16 - Clerk and Members Reports

To receive Clerk and Members' reports – if any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact the Clerk of the Council by noon on the date of the meeting.

Distribution

All Members of Brizlincote Parish Council, Borough and County Councillors as appropriate and Burton Mail.