

# BRIZLINCOTE PARISH COUNCIL MEETING

Minutes of Brizlincote Parish Council AGM and Meeting held at Violet Way Academy and Nursery  
on Thursday 18<sup>th</sup> May 2017

## Present

Councillors Brian Judd, Colin Wileman, Robin Ludford-Brooks, Bob Bidgood, Arthur and Ruth Goldstraw, Vera John, Graham Lomas and John Hoddy'

## Public

Borough Councillor Bernard Peters (part), County Councillor Conor Wileman (main meeting only) and Clerk Barbara Roe.

## ANNUAL GENERAL MEETING

### 1. Election of Chairman

Councillor Colin Wileman had expressed an interest in the role of Chairman, this was proposed by Councillor Brian Judd, seconded by Councillor Robin Ludford-Brooks and agreed by all.

### 2. Election of Vice Chairman

Councillor Robin Ludford-Brooks had expressed an interest in the role of Vice Chairman, this was proposed by Councillor Colin Wileman, seconded by Councillor Brian Judd and agreed by all.

### 3. Election of other posts/responsibilities as appropriate

Councillor Wileman read out the present list and ask if anyone wished to be added/removed from the list. It was agreed that Councillor Hoddy should be added to the Newsletter as he has now taken on the responsibility of the delivery. The list now reads:

**Planning, Finance and Governance** – Councillors Brian Judd and Vera John

**Roads, Pavements and Footpaths** – Councillors Adrian Cowan and Graham Lomas

**Greenspaces** – Councillor Adrian Cowan

**Brizlincote in Bloom** – Councillors Colin Wileman and Robin Ludford-Brooks

**Youth and Children** – Councillors Vera John, Colin Wileman and Adrian Cowan

**Website and Publicity** – Councillor Graham Lomas – website only – Councillor Adrian Cowan – editorial only – Clerk Barbara Roe – editorial and all other matters pertaining to the working with Councillor Lomas. All matters to be approved by the Chairman.

**Newsletter** – Councillors Adrian Cowan, Robert Bidgood and Graham Lomas – to be approved by the Chairman. John Hoddy – responsible for delivery.

**Planning** – Councillor Arthur Goldstraw

**Complaints** – Councillors Arthur Goldstraw and Robert Bidgood

### 4. Revision of HSBC Bank Mandate to appoint three signatories – the necessary paperwork was signed by the departing Chairman Councillor Brian Judd to enable the new Chairman Councillor Colin Wileman to become the third signatory.

### 5. Agree meeting dates for the next twelve months – it was agreed by all that the meetings would continue to be held on the third Thursday of every month and there would be no meeting held in August

## **MAY PARISH COUNCIL MEETING**

---

### **Public Session**

No members of the public were present.

### **1/17 – Apologies**

Apologies were received from Councillor Adrian Cowan.

### **2/17 – Declarations of Interest**

Councillor Vera John declared an interest in the new Councillor vacancy and agreed to step out of the meeting when that item (10/17) was raised.

### **3/17 – Minutes of the previous Meeting (20<sup>th</sup> April 2017)**

The Council approved as a correct record, the Minutes of the Parish Council meeting held 20<sup>th</sup> April 2017, proposed by Councillor Ludford-Brooks, seconded by Councillor Bidgood and approved by all.

### **4/17 – New Chairman’s Address**

The new Chairman thanked everyone for electing him as Chairman of Brizlincote Parish Council. He went on to say that on behalf of the Parish Council he wished to say a huge thank you to the former Chairman, Councillor Brian Judd and said he knew he would be embarrassed at this moment. He said, having worked closely with Councillor Judd for just over a year, he knew how much time and dedication he had put into his role as Chairman and he hoped he could emulate his drive and enthusiasm, not only for his fellow Councillors but also for the residents of Brizlincote.

He reported that the County Council election had taken place on the 4<sup>th</sup> May and the seat of Tower Ward was retained by Councillor Conor Wileman whom he hoped would continue his hard work for Brizlincote.

He went on to say that, after having many conversations with Brizlincote residents, it was still very clear to him that we lack community spirit and indeed some residents were not aware of – a) what our Parish Council does and – b) some Brizlincote residents think they live in Stapenhill. He said ‘with this in mind let’s make it our goal as Councillors to engage with our residents and encourage them to help us make the whole of Brizlincote a wonderful place to live. Thankyou’.

### **5/17 – Report by County Councillor Conor Wileman**

County Councillor Conor Wileman said that work on the speed humps would commence the following week. He said there have been mixed feelings on the work but this had been done because of the number of accidents that had occurred.

His plans for the future are:

1. He wanted to progress with a crossing over Stapenhill Road. Councillor Ludford-Brooks asked if he had an idea of the location, Councillor Wileman said he was going to do some investigation.
2. Over the next year or two he is going to look into the roundabout on Beaufort Road as residents feel it is an accident waiting to happen.
3. He was also concerned about people still parking on the kerbside of Marston Rise – drivers were parking on the corner with their hazard lights on. Councillor Bidgood agreed and said it was specific individuals who are doing this. It is happening in the mornings, lunch time and

coming out time and on most days. The main offenders are a white Kia Sportage and a red car nearby. Councillor Lomas said that it was for the parking enforcement officer to sort. Councillor Conor Wileman said they should come out and ticket them. He said residents in Marston Rise have pictures which the police could see. Councillor Bidgood said that in the evenings the cars could be there for up to an hour before the school comes out. Councillor Goldstraw asked if anyone knew what the current law was with regard to parking half on the pavement but no-one was sure. Councillor Wileman said if there were bars on the yellow lines no-one could park there at all. The Clerk was asked to contact the PCSOs to see what action could be taken. **Action: Clerk.**

### **6/17 - Report by Borough Councillors**

Borough Councillor Bernard Peters spoke about the pending collaboration between Queens Hospital in Burton and The Derby Royal. He said the most important people are the patients who will be put first and will not be affected. He said it was a big step for Burton and any queries should be addressed him.

As Borough Councillor, Councillor Colin Wileman had received a complaint about a hedge not being cut in Ashdale Close. The hedge belonged to a farmer who had cut all of it apart from the piece at the bottom of a resident's garden which was causing her concern. He said contractors had cut the hedge but he had no idea why this part had not been done. Councillor Judd asked if it was the farmer's responsibility and Councillor Lomas asked who owns the footpath next to it. Councillor Goldstraw asked if this was a Parish Council problem and said the discussion should be between the householder and the owner of the hedge. In his Borough Councillor capacity, the Chairman said he would look into it. **Action: Chairman.**

### **7/17 – Defibrillator**

Councillor Lomas said the Committee had still not held their meeting as he is still waiting for a response from the people he is trying to contact including the West Midlands Ambulance Service. He said the clinical commissioning group should be informed when the defibrillator is installed. He said first responders carry them, Councillor Judd said the type we choose should match the type they carry. The Clerk was asked to put this on the next Agenda. **Action: Clerk.**

### **8/17 – New Speed Gun**

Councillor Lomas reported that the order had been placed and we were waiting for an invoice. He said he would chase them up. **Action: Councillor Lomas.**

### **9/17 – Bench for the late Councillor Warrilow**

The Clerk reported that the bench was due to be delivered to the contractors in Oxford Street in Burton on Friday 26<sup>th</sup> May. Once ESBC informed us of when they were going to install the bench the Clerk would contact Councillor Warrilow's widow and let her know. She would also contact Geoffrey Willetts to see if he would bless the bench and she would inform the Burton Mail. **Action: Clerk.**

### **10/17 – New Councillor**

Councillor Bernard Peters left the meeting at this point. Councillor John also stepped out of the room while the discussion took place on the new Councillor as her husband had asked to be considered to be co-opted. Councillor Goldstraw proposed that Mervyn John be co-opted on to the Parish Council and Councillor Judd seconded the proposal and everyone agreed. The Clerk was asked to let him know and invite him to the next meeting. **Action: Clerk.**

## 11/17 – Planning

### Applications

**P/2017/00334** – Erection of a detached garage – 10 Sandringham Avenue, DE15 9BJ

**P/2017/00376** – Erection of a two-storey side extension and alteration to driveway – 8 Dalton Avenue, DE15 9AZ

**P/2017/00438** – Conversion of garage to form additional living accommodation – 32 Wetherel Road, DE15 9GW

### Approvals

**P/2017/00099** – Erection of a single storey rear extension etc – 98 Woods Lane, DE15 9DB

**P/2017/00334** – Erection of a detached garage – 10 Sandringham Avenue, DE15 9BJ

**P/2017/00438** - Conversion of garage to form additional living accommodation – 32 Wetherel Road, DE15 9GW

## 12/17 – Discussion on Future Projects

- Tower Road/Elms Road footpath – the Clerk was asked to contact Andy Mason for confirmation that this footpath belonged to ESBC. **Action: Clerk**
- Lily Thomas – the Clerk reported she was waiting for costings on the restoration of the grave from Andy Mason. **Action: Clerk.**
- Nature Trail – Councillor Ludford-Brooks reported that he and Councillor Wileman had walked the proposed route for the first phase of the nature trail. This route started from the footpath off Wetherall Road which went through a small copse into the large meadow with the path joining another which linked to Trevelyan Close and then proceeded down to the bottom where there was a small gate and footbridge over a stream. The path goes on to Tesco, over Beaufort Road and up the hill to Tower Road. At various points information boards would be installed explaining what was to be seen and direction signs indicating walking times and destination information, possibly modelled on those in the Hollows.
- Bus Shelter – the Clerk reported that she had written to the bus company asking for information on which bus stops were the most used but as yet she had not received a response. **Action: Clerk.**
- Speed Sign – Councillor Lomas said that he had put in an enquiry on a website but had not heard anything yet. He said one could be purchased that comes with a battery and can be clipped on to something, the cost was £1,300 + VAT. Councillor Judd asked if we would have to work with Highways on this and Councillor Conor Wileman said we would. Councillor Ludford-Brooks said we should go for a solar powered sign as there would be less maintenance and he felt it wouldn't be too much more expensive. Councillor Conor Wileman said he would find out from Staffs County Council if we could purchase one from them. He suggested that the Council sign we have twice a year should go outside the school and our own should go on Beaufort Road. Councillor Lomas said he would look into it. He reported that the speed co-ordinator said they are one of the best deterrents. He said they are advisory only as you cannot enforce a 20 mph speed limit.

### 13/17 – Correspondence

The Clerk read out the correspondence she had received.

- Three emails from Parishioners regarding their views on the new traffic calming.
- An email from Staffordshire Parish Councils Association stating that the Good Councillor's Guide had now been updated to 2017. The cost of each copy would be £3.25 plus postage and packing. It was agreed that the Clerk should purchase one copy and read through any amendments and update the Parish Council. **Action: Clerk.**

### 14/17 – Finance

Receipts	Expenditure			Details
	Net	VAT	Gross	
7,500.00				Precept
	508.62		508.62	Clerk's salary
	40.00		40.00	Clerk's expenses
	80.00		80.00	Violet Way Academy – Room Hire
	200.00		200.00	Accountant – Payroll for Clerk
	484.60		484.60	Reflex Print & Design – Newsletters and identity badges
<b>Total</b>	<b>1313.22</b>		<b>1313.22</b>	

\* Please note Clerk's salary and expenses were paid for April and May as two signatories were not available in April – cheque 10477 – total £1174.22p.

The Clerk produced a separate expense sheet as she had not managed to gather all the information prior to the Agenda being sent out. The expenses were proposed for payment by Councillor Goldstraw and seconded by Councillor Bidgood and approved by all.

The Clerk produced the Audit information to be sent to Grant Thornton on the Annual Governance Statement and the accounting statements, all agreed they were happy with this and the outgoing Chairman signed the papers.

### 15/17 – Clerk and Members Report

Councillor Lomas reported he had still been unable to contact our website owner regarding problems updating certain areas. It was agreed that the Clerk should contact SPCA to see if anyone else used the same website and had encountered problems. **Action: Clerk.**

Councillor Judd had been asked if there could be more waste bins provided at Stapenhill Cemetery, he said there were water supplies but not waste bins. The Chairman said he would speak to Paul Steed at the Cemetery office to see if anything could be done. **Action: Chairman.**

Councillor Ludford-Brooks said that in the previous meeting County Councillor Conor Wileman had reported that, to his knowledge, the drains on Stapenhill Road had been cleared but this was not the case, some were clear but others were still blocked. He said some in Scalpcliffe Road had not been done due to cars being parked there although the ones at the bottom had been done as a couple of residents had cleared them.

He also reported that some nasty potholes were appearing again from Tesco to the Octogan island. Councillor Conor Wileman said he would take pictures. **Action: County Councillor Conor Wileman.**

**The next Parish Council Meeting will be held on Thursday 15<sup>th</sup> June 2017.**

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648 or email [clerk@brizlinote-pc.org.uk](mailto:clerk@brizlinote-pc.org.uk). Correspondence should be sent to 47 Hall Road, Rolleston on Dove, Burton Upon Trent, Staffordshire, DE13 9BX.