

## **BRIZLINCOTE PARISH COUNCIL MEETING**

Minutes of Brizlincote Parish Council Meeting held at Violet Way Academy and Nursery on Thursday 15<sup>th</sup> December 2016

### **Present**

Chairman Brian Judd, Councillors Ruth Goldstraw, Arthur Goldstraw, Marie Andrews, Adrian Cowan, Vera John, Robin Ludford-Brooks, Bob Bidgood

### **Public**

Winners of the Good Neighbour Award – Mr and Mrs Lyons and their nominee Mrs Burnett, Jan Appleton of Eagles Nest and Clerk Barbara Roe

### **Public Session**

A presentation of a Post Office gift voucher and a framed certificate was made by the Chairman to Mr and Mrs Lyons, the winners of the Good Neighbour Award. A bouquet of flowers was also presented to Mrs Burnett who nominated them.

Jan Appleton, of Eagle's Nest Project who had applied for Grant Aid, gave a short presentation to the Councillors describing what her Project is all about. Their head office address is in Brizlincote but their office is based in Shobnall. They work with students at risk of exclusion or have been excluded from school. They have links with Paulet, Abbot Beyne and Robert Sutton schools and run a volunteer mentoring programme where they train local community members to meet with a vulnerable person 1:1 each week for a year.

### **90/16 – Apologies**

Apologies were received from Vice Chairman Colin Wileman (Borough and Parish Councillor), Councillor John Hoddy, Councillor Graham Lomas, County Councillor Conor Wileman and Borough Councillor Bernard Peters.

### **91/16 – Declarations of Interest**

No declaration of interest was declared.

### **92/16 – Minutes of the previous Meeting (17<sup>th</sup> November 2016)**

The Council approved as a correct record, the Minutes of the Parish Council Meeting held 17<sup>th</sup> November 2016 – moved by Councillor Cowan and seconded by Councillor Arthur Goldstraw.

### **93/16 Distribution of Minutes and Agendas**

The Chairman informed the meeting that as from January 2017, the Minutes and Agendas would be circulated electronically unless anyone objected. Councillor Bidgood said he preferred a paper copy. It was agreed by all that in future the Clerk would send out electronic copies to all and a paper copy to Councillor Bidgood. **Action: Clerk**

### **94/16 – Chairman's Address.**

The Chairman expressed his thanks to Councillor Bidgood for all his work on distributing the Newsletter for delivery to Councillors and volunteers.

The Chairman said in future we would keep to the Agenda in the meetings and there would be no 'side conversations'. He also said that as from January 2017 we will have no matters arising in the meeting.

Councillor Cowan asked at what point they could ask questions as to what is going on. The Chairman said urgent items only could be discussed in the Clerk's and Members section at the end of the meeting, any other items should be put forward for the next Agenda.

### **95/16 – Report by County Councillor Conor Wileman**

As Councillor Wileman was unable to attend and had sent his apologies, he forwarded the information below for the Chairman to report.

#### **Hargate Road Bend**

'The meeting on Hargate Rd went well with the Chair and Vice Chair in attendance + two County highways officers. We agreed to cost up the options below:

1. Two full width speedhumps, acting as gateways to the bend at either end
2. As above but with the inclusion of a third full width speed hump actually on the bend itself.
3. As above but to consider realigning the humps near Hargate Rd.

Each of the options will vary in price but I can estimate that the work will cost between £15,000 - £20,000. Once I know the exact cost of each option I will let the Parish Council know.'

Councillor Bidgood said he felt that we needed speed cameras.

Councillor Cowan thanked the Chairman for the report but said that as the County Councillor was not present there was no opportunity to ask questions.

#### **CAB**

'As I reported at the last Parish Council meeting, the decision to remove funding from the CAB is now under further review with the desire to keep the service running in some form. I have made representations to Winshill Parish Council who are likely to offer further funding to the CAB to keep the service running in their local area. I would ask whether Brizlincote Parish Council would consider this a service worth supporting financially in Burton – I am aware that over 50 Brizlincote residents contacted the CAB this year.'

#### **Neighbourhood plan**

'I have been informed that a developer is about to make an application for 250 houses to the North of Winshill. This is building directly on the settlement boundary and if this development goes ahead, it could set a precedent for further developments butting on to the Parish of Brizlincote. Although our Parish boundary is protected by Green Belt and Winshill is not, my advice would be to move forward with your Neighbourhood Plan to give an extra line of defence. I would ask the Parish Council to consider forming a working group to move forward with this and I am happy to sit as an observer on these discussions.'

There was also an issue that some street lights were out and others obscured by trees, Councillor Wileman was working with the Principal Lighting Engineer at Staffordshire County Council with this.

### **96/16 – Report by Borough Councillors**

Borough Councillor Peters sent his apologies but reported to the Clerk that he had requested the waste bin at the junction of Redwood Drive and Violet Way be refitted.

Borough Councillor Colin Wileman had also sent his apologies but sent in a report for the Chairman to report. He said he had been dealing with the problem of leaves covering the footpath on Wetherel Road link footways – reported by email. He believed this had now been resolved.

### **97/16 – Defibrillator**

Councillor Andrews had suggested that the Parish Council fund the equipment and if the Co-op were to install one we would consider joint funding if placed outside the property. The potential cost of about £1100 was discussed and no objection was raised to this. It was suggested that we contact the Co-op in Woods Lane and Tesco Express in Best Avenue to see if they would be interested in supporting this idea. However, the preferred option would be to install the machine outside of the premises so that it is available for use at all times and not just shop opening times. Councillor Cowan said he would fully support this and all agreed. **Action: Clerk.**

The Clerk was also asked to find out if there were any other outdoor Defibrillators. **Action: Clerk.**

### **98/Purchase of Telephone Kiosk**

Councillor Goldstraw had received a communication from ESBC who had received notification from British Telecommunications Plc for the removal of the public telephone box at Woods Lane Junction/Merrydale Road.

The Council were all in agreement that there was no objection to the removal of this telephone box. Approved by Councillor Arthur Goldstraw and seconded by the Chairman Brian Judd.

### **99/Use of the Website**

To avoid any confusion as to what should be put on the Parish Council website, a copy of the Parish Council Website Policy was circulated in the meeting. The Clerk was requested to circulate and electronic copy of this to all Councillors. The Clerk was also requested to check how many people read the website. **Action: Clerk.**

### **100/16 – Planning**

Councillor Goldstraw had received the following Planning Application and Approvals.

#### **Applications**

**P/2016/01698** – Erection of a part two story, part single story side extension – 4 Genista Close, DE15 9HH.

#### **Approvals**

**P/2016/01593** – Felling of one Yew tree and crown reduction of one Cherry tree by two metres – 53 Spring Terrace Road, DE15 9DU.

**P/2016/01217** – Erection of a single storey rear extension, installation of a window to the front elevation to facilitate garage conversion and a canopy to the front elevation – 98 Woods Lane, DE15 9DB.

### **101/16 – Insurance on Speed Gun and Equipment**

The Clerk had contacted Zurich Insurance with regarding to adding the Speed Gun and equipment on to our insurance. She was informed that the extra cost would be £25 per annum with an excess of £100. If the Council opted to go ahead with this, there would be no extra to pay on this year's insurance, the £25 extra would be added on to our annual fee in November 2017. All agreed to go ahead with this. **Action: Clerk to contact Zurich.**

### **102/16 – Brizlincote in Bloom**

Councillor Colin Wileman reported to the Chairman that he would be working on training and a risk assessment during the Christmas break.

The Volunteers had carried out some tidying up in November and Councillor Wileman is sorting out some more dates for 2017.

Paul Steed from the Cemetery Office had agreed that he would be supplying the Volunteers with plants again in 2017 and we would also be allowed the use of a polytunnel.

It was agreed by all that a decision on the judging date for Brizlincote in Bloom would be made when Councillor Wileman was in attendance. This was moved by Councillor Goldstraw and agreed by all.

### **103/16 – Correspondence**

The Clerk had received a letter from Winshill Church thanking us for our donation. They are hoping to carry out a re-ordering scheme to enable the facilities at the Church to become more useful for the local community and they will put our donation towards this.

Following on from the Newsletter, the Clerk had received a request from a Parishioner in Marlborough Crescent requesting a grit bin as there are a lot of older residents in the Crescent who cannot get out when it icy – it is not on a bus route and therefore is not gritted. It was suggested that we apply for this extra bin plus two others requested last year. This was proposed by Councillor Cowan and approved by all. **Action: Clerk.**

The Clerk had also been contacted by the Post Office with regard to the Woods Lane Post Office. He said the Post Office was open four days a week from 09.00 – 17.30. He also said they were trying very hard to find someone to take over the private side of the building and if they succeeded the Post Office would go back to full time opening hours.

The Clerk had received an email from Andy Mason of ESBC regarding the Neighbourhood Fund (previously known as the Neighbourhood Development Fund) 2017-18. The email informed that the process of identifying projects and applying for funding will also change. A formal launch of the new process will take place on Monday 23<sup>rd</sup> January from 18.00 – 20.00 at the Brewhouse. This will help identify projects and explain the process.

### **104/16 – Ongoing Projects**

#### **Bench for the late Councillor Warrilow**

The Clerk had contacted Cyan with regard to the above bench. The bench is in stock and delivery would be an extra cost of £25. It was decided we needed to agree the words to be put on a plaque and then discuss with Councillor Warrilow's widow. It was suggested that installation of the bench would be left until March/April. The Clerk was asked to cost a small plaque. **Action: Clerk.**

**Eagles Nest** – Although the Parish Council applauded the work the Charity was doing, they felt they were unable to support financially. This decision was agreed by all. **Action: Clerk.**

### **105/16 – Finance**

Councillor Cowan proposed all finances should be paid, this was agreed by all.

The Clerk commented that her expenses were very high as she had purchased gift vouchers for the Newsletter delivery volunteers, a gift voucher for the Good Neighbour Award and a bouquet of flowers. Councillor Bidgood said that although he knew the Clerk was quite happy to purchase items in advance and claim back in expenses, he did not feel this was right. Councillor Andrews suggested that, in future, the Clerk should be paid in advance if the Council were aware there was an expense coming up the next month. All were in agreement.

The Clerk had received the Precept application details and it was agreed that a meeting of the Finance Committee would be held the first week in January, followed by a full extraordinary Parish Council to agree the Precept figure to be submitted.

The Clerk had been sent the necessary paperwork for Councillor Colin Wileman to complete to enable him to become a third signatory for the Parish Council cheques.

### **106/16 – Clerk and Members Reports**

The Chairman reported that in Violet Way between 07.00 and 07.15, the bus that collects pupils for Repton School was parked in such a way that it was causing problems for cars passing by. He said he could see no reason why it could not use the Violet Way parking area.

Councillor Wileman had reported to the Chairman that he felt the Newsletter volunteers should be supplied high visibility vests. All agreed. **Action: Clerk.**

There being no other business the meeting was closed at 21.00.

**The next Parish Council Meeting will be held on Thursday 19<sup>th</sup> January 2017.**

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648 or email [clerk@brizlinote-pc.org.uk](mailto:clerk@brizlinote-pc.org.uk). Correspondence should be sent to 47 Hall Road, Rolleston on Dove, Burton Upon Trent, Staffordshire, DE13 9BX.