

# **BRIZLINCOTE PARISH COUNCIL MEETING**

Minutes of Brizlincote Parish Council meeting held at Violet Way Academy and Nursery on  
Thursday 18<sup>th</sup> June 2015

## **Present**

Chairman Paul Presley-Brooks, Councillors Ruth Goldstraw, Arthur Goldstraw, Robin Ludford-Brooks, Bob Bidgood, Adrian Cowan, Vera John, Borough Councillors Bernard Peters and Colin Wileman, County Councillor Conor Wileman

## **Apologies**

Brian Judd

## **Public**

Outgoing Clerk – Liz James, One Member of the Press, Andy Mason of ESBC, Incoming Clerk – Barbara Roe

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## **15/15 – Public Participation**

The Chairman welcomed everyone to the meeting and expressed his gratitude to the outgoing Chairman, Geoffrey Willett, for his dedication and hard work.

Andy Mason of ESBC gave details regarding the two Neighbourhood Priorities which are within Brizlincote – the first being the extension of the path works at Tower Woods and the second being a refurbishment of the play area at Ashbrook.

The Parish Council has already allocated £10,000 (not including VAT) towards the Tower Woods path work. The quotations received from the company who did the first section of work identified three areas of work. Firstly to link the two paths together which was quoted at £3276 plus VAT, to redo the existing path was £1500 plus VAT and to extend the path towards the cemetery would cost an additional £2596 plus VAT. If more than one element is taken up, this would attract a discount of 10%. Given the extent and value of the work, more than one quote is required and therefore Andy Mason is going to approach some other contractors to look for comparable quotes. The next stage will be to apply to the Neighbourhood Funding Panel to meet part of the total cost and then also look at any other funding available. Andy Mason has very kindly offered to deal with these elements and feed back to the Parish Council in due course.

The refurbishment of the play area at Ashbrook came about after a resident asked if the play equipment there could be reviewed. The Contractor is now in place and a site meeting has already occurred. The proposals to be considered include the replacement of the swing and possibly some other equipment.

Staffordshire County Councillor Conor Wileman reported on the overhanging bushes which will be cut back by the Neighbourhood Highways Team shortly. Other work to be done by Staffordshire County Council includes cutting back and clearing around the sign at Hargate Road as this is currently obscured.

The speed appraisal work has now also been completed. Signs will be moved and made more visible as a result. There will also be chevrons put in place by Ashworth Road and work to the road surface may also take place in due course if required. Speed cushions have also been considered and the highways engineers are suggesting a mixture of tactics which may help. If further measures are required then rumble strips may also be considered.

Borough Councillor Bernard Peters and Borough Councillor Colin Wileman reported on the requirement for tree management around Doveridge Road and Redwood Road areas. It was noted that this falls under East Staffordshire Borough Council responsibilities but it was agreed that Brizlincote Parish Council Councillors would have a walk around the area and look at what is required. There was also a discussion regarding litter and grass maintenance generally as the area is beginning to look untidy. It was suggested that extra work could be funded by the Parish Council if required – again this should be covered by East Staffordshire Borough Council.

Councillor Cowan discussed the issue of litter from Paulet School and a request for attendance from Chris Liddle, the Enforcement Officer from East Staffordshire Borough Council, at key times which are seen as lunch time and before and after school. This was noted by the Borough Councillors.

#### **16/15 – Declarations of Interest**

There were no interests declared by any member in any matter identified for discussion at the meeting.

#### **17/15 – Minutes of the previous Council Meeting (19<sup>th</sup> May 2015)**

The Council approved as a correct record, the Minutes of the May Parish Council Meeting, held on 19<sup>th</sup> May 2015.

#### **Matters arising**

There are still vacancies on the Council – Clerk to look into the protocol of advertising for new Councillors and the co-option of Peter Lyne if still interested.

**Clerk to Action**

Volunteers were called for to take over the two notice boards.

**Clerk to Action**

Robin Ludford-Brooks mentioned a planning application on Scalpcliffe Road which Councillor Conor Wileman said he was going to investigate.

**Action Councillor Conor Wileman**

#### **18/15 – Training Courses**

No future training courses were reported.

#### **19/15 – Next Newsletter**

A draft proof of the Newsletter was circulated at the meeting and a request for a further two items to be added so that a final draft can be approved and sent to the printers.

**Clerk to Action**

## 20/15 – Planning

An update on the status of the Solar Farm proposal was given which is still at the pre-planning stage.

### Applications received:

Retention of 1.86 metre high boundary fence – 1 Jasmine Close, Stapenhill, Burton upon Trent, DE15 9FG. **No objection**

Felling of 2 Mountain Ash trees, 2 Oak trees and 1 Hornbeam tree – 7 Longford Close, Stapenhill, Burton Upon Trent, DE15 9FZ

**Objection sent to ESBC**

## 21/15 – Brizlincote in Bloom Competition

It was proposed and seconded that the closing date should be 7 August 2015, two weeks prior to the actual competition - **Proposed by Councillor Bidgood and seconded by Councillor Cowan**

## 22/15 – Annual survey of trees/hedges, open spaces and paths, pavements and signs.

It was agreed that the Parish to be split amongst the Councillors. A decision would be made on a deadline date for this action to be completed in conjunction with the Newsletter delivery.

## 23/15 – Correspondence

It was noted that a letter had been received from East Staffordshire Borough Council re Ethical Standards Training.

It was also noted that correspondence was received on 2<sup>nd</sup> June from William Read at ESBC offering an updated and revised Emergency Planning presentation.

Further correspondence was noted from Kevin Wawrzynczyk at Staffordshire County Council on 28<sup>th</sup> May following up on our query regarding the overgrown embankment adjacent to Elms Road. His explanation was that a private contractor undertakes to cut this grass on a regular basis between April and September. On the contractor's first visit in mid-April there was an abundance of daffodils so the grass was not cut. A follow up visit was scheduled at the beginning of June.

## 24/15 – Finance

### 1. Internal Audit

The internal audit papers were noted and the Grant Thornton paperwork was signed by the Chairman - **Action Clerk to post to Grant Thornton by 22<sup>nd</sup> June.**

### 2. Accounts to be approved for payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages and Expenses for May and June 2015	1202.60		1202.60
Barbara Roe	Wages for June 2015	555.80		555.80

All were in agreement that these payments be approved and paid. **Clerk to Action**

### **25/15 – Clerk’s and Members Report**

The outgoing Clerk reported on the new Minerals Local Plan for Staffordshire (2015-2030) – Consultation details were noted.

Councillor Cowan raised a concern regarding parking on pavements. It was noted that parking on pavements is not illegal and therefore enforcement is difficult.

Councillor Goldstraw noted concerns regarding the one way system at Tesco Express. Both the outgoing Clerk and Councillor Peters gave details on the correspondence that had been sent to the management company offering to fund more signage to alleviate confusion. There has been no response to this. Councillor Cowan suggested another item for the Newsletter although it was noted that this had already been covered in a previous edition. There was also a discussion regarding the businesses at the site and it was noted that there is a takeaway and a hairdressers on site as well as the supermarket.

There being no other business the meeting was closed.

**The next Parish Council meeting will take place on 16<sup>th</sup> July 2015.**

#### **Note:**

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Barbara Roe, the Clerk of the Council. Telephone 01283 814648, or email [barbara.roe@virgin.net](mailto:barbara.roe@virgin.net) Correspondence should be sent to 47 Hall Road, Rolleston on Dove, Burton Upon Trent, Staffordshire, DE13 9BX.