

## **BRIZLINCOTE PARISH COUNCIL**

Minutes of Brizlincote Parish Council meeting held at Violet Way Academy and Nursery on Thursday 18<sup>th</sup> September 2014

### **Present:**

Councillors Geoffrey Willett, Michael Ball, Bill Warrilow, Ruth Goldstraw, Arthur Goldstraw, Cedric Insley, Graham Lomas, Peter Lyne & Jim Muir

### **Apologies:**

Borough Councillor Jake Fellows & Parish Councillor Adrian Cowan

### **Public:**

One member of the Press, William Read of ESBC, Borough Councillor Bernard Peters, County Councillor Conor Wileman and Clerk - Liz James

### **41/14 Public Participation**

The Chair welcomed all to the meeting.

William Read spoke to the meeting regarding Emergency Planning. He explained that the emergency plan was a document which should be treated as a directory and that the process had now been streamlined. He suggested a further meeting with the clerk and a core group of 5 or 6 co-ordinators in order to put this together. It was suggested that volunteers may be willing to be used across the borough and that rest centres should be sought even if they did not fall within the parish boundaries. Borough Councillor Bernard Peters and Parish Councillor Geoffrey Willett both volunteered to be one of the co-ordinators and it was agreed that the item would be discussed on the next Agenda to identify those willing to co-ordinate the process and then a meeting with Mr Read would be suggested.

County Councillor Conor Wileman detailed some of the ongoing work within the parish including work to barriers, potholes and drains. There had been concern expressed by residents regarding the speed of vehicles on Beaufort Road and possibilities to slow traffic further at this site are being considered. This led to a discussion regarding full width speed bumps. Councillor Warrilow gave details on the speedwatch figures and it was suggested that a speed camera is needed at the top of Beaufort Road. Roundabout plans at Stanton Road have been circulated to Councillors. The design plan for the parking on Violet Way is also now underway. It was noted that the Highways contract has recently been changed and that there seems to be more work taking place since that change to Amey. A query regarding Children's Centres was raised.

Councillor Peters updated the Council on actions being taken regarding the removal of conifers at The Tanning Cabin. Councillor Warrilow asked Councillor Peters about the overflowing dog bins behind Jasmine Close on the bridleway and through Redhill Woods. Councillor Peters agreed to request more frequent emptying. The dogs on lead signs have still not been replaced at Jasmine Close bridleway and Councillor Peters agreed to query this with Andy Mason. Councillor Warrilow also gave details regarding concerns from residents at Clematis Crescent who were concerned about ESBC workers who had been looking at the trees there. It was feared that they are planning to remove the trees. Councillor Peters did not know of any plans to do this and offered to look into this matter. Councillor Ball raised a query regarding the removal of a road name sign. Councillor Willett queried whether a dog waste bin could be installed at Malvern Street due to a request from a resident. Councillor Peters agreed to look into this.

#### **42/14 – Declarations of Interest**

There were no interests declared in any matter identified for discussion at the Meeting.

#### **43/14 Minutes of the previous Council Meeting (14<sup>th</sup> August 2014)**

The Council approved as a correct record the Minutes of the August Parish Council Meeting, held on 14<sup>th</sup> August 2014. The Clerk had altered one element since the draft minutes had been circulated in removing Councillor Lomas' name from the list of those present.

Under matters arising, the Clerk noted the written information received regarding enforcement over parking issues at Violet Way as circulated to all Councillors and confirmed the previous discussions regarding Members Allowances as clarified by the Legal and Democratic Services team at ESBC. It was agreed that this could be considered by the next Council but that this Council would not be taking up the option of Members Allowances. The suggested Speedwatch site at the brow of the hill between Foxglove and Ashdale on Violet Way was also clarified and the Clerk was asked to contact Ian Shaw of the Safer Roads Partnership again to check this particular site. **Clerk to action**

#### **44/14 – Brizlincote in Bloom 2014**

Planning for the Awards ceremony in October was discussed. It was agreed that following the previous years' format, tea, coffee and refreshments would be offered and that the ceremony would take place at the beginning of the October meeting. The Clerk noted that the judging team had confirmed their attendance and that they would give out the trophies and certificates. The opportunity to discuss the ongoing format of the competition will be used if possible with the judges and this year's entrants present including ideas about judging at different times of the year, adding more classes and the judging process.

A resolution to give cheques rather than vouchers and to put two names on the shields in the instance of joint winners was moved by Councillor Insley, seconded by Geoffrey Willett and all were in favour. Another resolution to purchase token shields that could be kept by all winners was moved by Councillor Lyne, seconded by Councillor Ball and all were in favour. A further resolution that the wording on these token shields should indicate 'Joint' winners where appropriate was moved by Councillor Goldstraw, seconded by Councillor Lyne and passed with 7 members in favour. It was agreed that the Clerk and the Chair would meet and purchase such shields and the expenditure decision was delegated to them for this instance in order to expedite the purchase in time for the event. **Chair and Clerk to action**

#### **45/14 – Planning Applications and Decisions**

##### **Applications**

Erection of a first floor extension, 21 Grasmere Close DE15 9DS

Dormer extension on front elevation, 6 The Croft, DE15 9ED **both applications -planning committee no objections**

## **Decisions**

Erection of a part two storey and part first floor side and rear extension , 46 Cricketers Close, DE15 9EH

Prior notification for the erection of a single storey rear conservatory,22a Brizlincote Lane, DE15 OPR  
**both permitted (noted)**

### **46/14 – BACT and Youth Services funding**

A project to enhance a play area in Winshill through Neighbourhood priorities was discussed by Councillor Wileman and the principle of the Parish Council funding refurbishment and enhancing play areas was discussed. Both the Clerk and Councillor Muir raised the concern regarding the Parish Council using their funds to pick up County and Borough functions. The Clerk read a statement from the external auditors received this month as part of their audit of Brizlincote's accounts for 2013-14 which reminded members of the council that there are restrictions on the expenditure of capital income and that any planned spending must be within the council's powers. The Clerk was asked to investigate these restrictions in order to ensure that any planned capital expenditure by the Parish Council falls within their power. **Clerk to action**

Councillors Wileman and Insley left the meeting at this point.

### **47/14- Consideration of quotes received for the renewal of cricket pitch on The Hollow**

The Clerk circulated the quotes sourced by Andy Mason of ESBC for two alternative surfaces at this site. It was noted that further quotes will need to be sought due to the value of the work suggested. Councillor Muir will ask someone from a local cricket club to attend the next meeting in order to offer advice on this matter. The Chair of Stapenhill Parish Council also be asked to the next meeting in order to discuss the elements of joint funding if the project is felt to be viable. It was noted that the landowner is ESBC and therefore permission will need to be granted for the work and this led to discussions regarding ongoing costs such as insurance which will be a responsibility for the land owners. It was further noted that the restrictions on Parish Council spending as detailed above will need to be clarified in order to ensure that this type of capital expenditure would be permissible. Flood resilience will also need to be considered due to the site.

**Clerk to action**

### **48/14 – Tower Woods footpath work – NHF Forms**

The quote as sourced by Andy Mason was discussed by the Council. It was suggested that a site meeting to identify what work had been identified should be held as soon as possible as this level of quote suggested very little work to the footpath. It was unanimously agreed to delegate authorisation to spend up to a predetermined amount on this work to Councillors Warrilow, Willett and Lomas who will meet with Andy Mason. The Clerk was asked to arrange this site meeting.

**Clerk to action**

### **49/14 - Costing for signage and SID within Brizlincote Valley**

It was agreed that repeater signage should be the responsibility of the Highways Authority rather

than a Parish Council expense.

#### 50/14- Newsletter timings

It was agreed that the next editions would be circulated in early December and early March to allow for publicity for the elections in May. Content for the next edition was requested by the beginning of November.

#### 51/14 – Correspondence

Date	From	Regarding	Action
12 <sup>th</sup> August	SDDC	South Derbyshire Local Plan Part 1	Noted
12 <sup>th</sup> August	SCC	Amey Infrastructure	Noted - GL and BW to attend meeting on 25 <sup>th</sup> September
29 <sup>th</sup> August	A. Davies	BP Funding	Discussed – clerk to respond
10 <sup>th</sup> September	ESBC	Ethical Standards Training	Discussed – clerk to respond

#### 52/14 – Finance

##### 1. Accounts Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Reflex	Newsletter	415.00	0.00	415.00
Liz James	Wages and Expenses for September	587.80	0.00	587.80
Violet Way Academy	Room Hire Charges	64.00	0.00	64.00

#### 53/14 – Clerk's and Members reports

The Clerk read the report from Grant Thornton regarding the External Audit of the Council's 2013-2014 accounts. There were no matters reported, but other items which they wished to bring to the Council's attention were the advice noted previously regarding capital expenditure, the correct method of recording the Council Tax Support Grant and an error in the completion of the green form. These were noted by the Council.

Councillor Arthur Goldstraw raised a matter regarding parking of caravans in front of properties – There had been a restrictive covenant upon the properties when they are originally sold by the developers but it is felt that these are no longer enforced. However in one instance, the Clerk was asked to report obstruction on a pavement. **Clerk to action**

Councillor Ruth Goldstraw raised a resident concern regarding a business being run from a residential house. This matter was discussed.

Councillor Muir showed the Council identity badges issued to Councillors by Winshill Parish Council. It was felt by all members that these were a good idea and Councillor Lomas was asked if he would take photographs of the Councillors in order to have some made up for Brizlincote Parish Council members.

Councillor Warrilow raised concerns regarding ongoing parking by Violet Way Academy staff parking on the road side. It was agreed that this would be reviewed once all the construction work was completed.

There being no other business, the meeting was closed.

**The next Parish Council meeting will take place on 16<sup>th</sup> October 2014.**

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of BPC, East Staffs Borough Councillors, Staffs County Councillor















