

## BRIZLINCOTE PARISH COUNCIL

Minutes of Brizlincote Parish Council meeting held at Violet Way Academy and Nursery on Thursday 17<sup>th</sup> May 2012

### Present:

Councillors Geoffrey Willett, Kay Sherratt, Arthur Goldstraw, Ruth Goldstraw, Graham Lomas, Cedric Insley, Ian Webster, Michael Ball and Peter Lyne

### Apologies:

Councillors Bernard Peters, Jim Muir and Bill Warrilow

### Public:

4 members of the public, ESBC Councillor Jake Fellows, Sue Jolley of The Community Church, William Read of ESBC and Clerk - Liz James

The Clerk opened the meeting by welcoming all and explaining that the meeting would start with the AGM and the election of the following posts:

### Annual General Meeting

#### 1. Election of Chairman

Councillor Arthur Goldstraw nominated Councillor Willett, Councillor Lyne seconded this and all were in agreement. Councillor Willett accepted the position.

#### 2. Election of Vice Chairman

Councillor Goldstraw nominated Councillor Warrilow, seconded by Councillor Willett with all in agreement. Councillor Willett accepted the position on behalf of Councillor Warrilow who was unable to be present but who had agreed in advance if he were to be nominated.

#### 3. Election of other posts/responsibilities as appropriate

It was suggested that all other positions and committees are to be as detailed below. This was accepted unanimously.

<b>Geoffrey Willett</b>	<b>Planning, Finance and Governance, Footpaths and Planting</b>
<b>Bill Warrilow</b>	<b>Planning, Footpaths and Planting, Highways</b>
<b>Michael Ball</b>	<b>Website and Publicity</b>
<b>Arthur Goldstraw</b>	<b>Contracts and Complaints, Planning and Personnel</b>
<b>Kay Sherratt</b>	<b>Finance and Governance</b>
<b>Jim Muir</b>	<b>Finance and Governance</b>
<b>Graham Lomas</b>	<b>Footpaths, Highways and Planting, Website and Publicity, Personnel</b>
<b>Peter Lyne</b>	<b>Finance &amp; Governance</b>
<b>Cedric Insley</b>	<b>Play &amp; Youth (with the Clerk)</b>
<b>Ian Webster</b>	<b>Website and Publicity</b>

### Update on Brizfest

This was given by Sue Jolley showing all a breakdown of expenses and distributing leaflets and posters. She asked if anyone who wanted to help to set up could be there from 9.00am onwards on the day and discussed the various events that are part of the day.

## **Presentation on Emergency Planning from William Read, Resilience Support Officer of ESBC**

Mr Read gave a short presentation on this matter and took questions on exercises and town centre evacuation. It was agreed that the Parish Council would look to put together a Parish Directory and consider a Parish Emergency Plan being put together too.

## **Public Participation**

Representatives of the Brizlincote WI spoke of their offer to maintain some of the flowerbeds in the Parish. There was discussion on the availability of plants from The Greenhouse Centre. Many thanks were extended to the WI for their kind offer and the Council were in full support of accepting this offer. The state of the fencing, hedges and verges on the main road stretch from Beaufort Road was also discussed and Councillor Fellows offered to see if he could find out anything on this matter.

A letter from Peter Diffey regarding the developments of the Model Dairy Farm was read to the meeting. A planning application is awaited.

## **1/12 Declarations of Interest**

There were no interests declared by any member in any matter identified for discussion at the Meeting.

## **2/12 Minutes of the previous Council Meeting (17<sup>th</sup> May 2012)**

The Minutes of the May Parish Council Meeting, held on 17<sup>th</sup> May 2012 were approved. Matters arising reported on by Clerk: Dog Fouling at Paulet School, Dog Waste bin provision, Grit bins for Celandine Close, Darley Close and Foxglove Avenue & Crossing Patrol outside Violet Way Academy

Matters arising:

**11/134:** Councillor Willett noted that he would represent the Parish Council at the Neighbourhood Forum to take place the following Monday at 6.00pm.

## **3/12 Anti-Social behaviour complaint regarding Tesco Express**

The Clerk gave information regarding the issue and the action being taken. Councillor Fellows gave a further update of his meetings and discussions with the Police and ESBC – including a suggestion that the temporary camera could be re-instated at the site.

## **4/12 Post Boxes in the Parish**

The Council considered whether additional provision should be requested. It is felt that there is not ample provision in the newer area of development. The Chair offered to collate the information on the current positions and to contact the Clerk who will write to The Royal Mail on the matter. **Clerk to action**

## **5/12 Maintenance of flowerbeds**

Formal acceptance of the WI's offer is to be communicated by the Clerk. **Clerk to action**

## **6/12 County and Borough Councillors' reports**

Councillor Fellows reported on various on-going consultations. There was an update on the anti-social behaviour issues where hawthorns are to be planted to alleviate issues behind the gardens on Derwent Road. A new Dog Fouling campaign has been initiated. WASP funding has been granted to Brizfest to help with funding the literature and other items.

The meeting was told that Councillor Kathy Lamb's priorities for the parish have been set as Cottesmore Close and Quorn Close footpath works for this year. The Clerk was asked to write to Richard Rayson, cc to Mike Maryon and Kathy Lamb. The matter of the missing whips is

also to be noted.

**Clerk to action**

### **7/12 Planning Applications and Decisions**

#### **Applications**

5 Longford Close, Stapenhill – Erection of a single storey front extension and porch, a part two storey part single storey and rear extension and a 1.8m high retaining wall – **planning committee no objections**

#### **Decisions**

Felling of 1 cherry and 1 beech tree, 3 Clay Street – **Cherry tree granted, felling of the beech tree felt to be unwarranted.**

Erection of a single storey front extension and canopy and a single storey rear extension, 119 Woods Lane, Stapenhill - **granted**

### **8/12 Correspondence**

Date	From	Regarding	Action
30/4/12	Violet Way Academy	Update about the school	Copies were distributed
1/5/12	SCC	Broadband Champions Events	Events noted – new dates awaited
1/5/12	ESBC	Neighbourhood Planning activity in East Staffordshire	To consider in light of the Parish Plan work
1/5/12	ESBC	Posters for Brighter Borough competition	Displayed
8/5/12	SCC	Posters re fostering	Displayed
10/5/12	Peter Diffey and Associates Ltd	Model Dairy Farm – update	Planning application awaited

### **9/12 Finance**

**Audit Commission paperwork was completed and report of internal auditor noted.**

#### **Accounts Approved for Payment**

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Clerks wages	510.13	0.00	510.13
Liz James	Clerks expenses	88.35	0.00	88.35
Violet Way Academy	Room Hire	128.00	0.00	128.00

### **10/12 Clerk's and Members reports**

The Clerk reported on the consultation taking place regarding streetlighting and energy conservation. She was asked to forward the information to Councillor Webster for the newsletter and to add a question onto the online version of the Parish Plan Questionnaire to gauge public feelings. The Clerk notified the meeting that the online version is now available and accessible via Facebook, the Parish Council website and to be advertised in the next newsletter. A discussion on the questionnaire resulted in the Clerk being asked to forward information regarding response rates as researched by Councillor Lomas to all Councillors.

**Clerk to action**

Councillor Goldstraw reported that damage to sleepers supporting a bank and holding up a path reported 18 months ago had still not been resolved. He is in conversation with ESBC on

the issue.

Councillor Lomas asked for an update regarding Violet Way and Beaufort Road highways work. Some road markings are missing and there was discussion regarding the road surfacing. The overhanging trees for some gardens on Winchcombe from the footpath which backs onto the Model Dairy Farm and leads to the Grafton Road open space were also discussed. The Clerk was asked to forward the original email of complaint to Councillor Fellows.

**Clerk to action**

Councillor Webster asked for copy for the next newsletter. The Clerk was to forward approximately 300 words on the Parish Plan, and information regarding the street lighting energy conservation consultation as reported previously and there was a suggestion to include Brizfest if the newsletter is to be published in time.

**Clerk to action**

There being no other business, the meeting was closed.

The next Parish Council meeting will take place on 21<sup>st</sup> June 2012.

**Note:**

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

**Distribution:** All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor