

# BRIZLINCOTE PARISH COUNCIL

Minutes of Brizlincote Parish Council meeting held at Violet Lane Infant School on Thursday 18<sup>th</sup> November 2010

**Present:**

Councillors Geoffrey Willett, Arthur Goldstraw, Kay Sherratt, Graham Lomas, Michael Ball, Ruth Goldstraw, Bill Warrilow, John Bidder, and Ian Williams

**Apologies:**

Councillors Jim Muir, Ian Webster and Bernard Peters

**Public:**

1 member of the public, Borough Councillor Cedric Insley, one member of the press and Clerk - Liz Court

## **PUBLIC SESSION**

The meeting was opened to the public to raise any issues for the Council to consider:

**Nothing was raised.**

### **10/081 Declarations of Interest**

Members did not declare any interests in any matter identified for discussion at the Meeting.

### **10/082 Minutes of the previous Council Meeting (21<sup>st</sup> October 2010)**

The Council approved the Minutes of the August Parish Council Meeting, held on 21<sup>st</sup> October 2010, as a correct record after the amendment of a Councillor's name entered twice.

### **10/083 Financial Regulations and Risk Assessment**

After an amendment to section 6 removing reference to the 'Clerk and RFO', Councillor Willett proposed they be approved and passed as policies. This was seconded and a vote was taken with all in favour excepting one abstention.

### **10/084 Protocol for dealing with overgrown boundary hedges, bushes and trees that obstruct public footpaths**

Councillor Lomas to gave background information and discuss the issues around this matter. He then moved the motion that:

**The Brizlincote Parish Council should regularly check pavements and footpaths and report to the appropriate Authority any obstructions caused by overgrown boundary hedges, bushes or trees.**

It was agreed to note that the check should take place twice a year with May and late July suggested as appropriate times to do this.

Councillor Arthur Goldstraw seconded this motion and all were in favour.

It was agreed that the responsibility to contact the owner of the identified boundary should rest with ESBC or Staffordshire Highways, and not Brizlincote Parish Council.

### **10/085 Planting Update**

The update given to all Councillors at the end of last meeting was reviewed. There was a discussion regarding the upkeep of an area opposite Hargate Road. The Clerk was asked to write to the developers – William Davis of Loughborough to ascertain the owners of this plot.

It was agreed that the work suggested by the report at the sites identified, should be undertaken especially if ESBC would contract on behalf of the Parish Council. With reference to the standing orders, it was agreed that a second quotation should be sought and then the Clerk was asked to move on this matter once this had been received.

### **10/086 County and Borough Councillors' reports**

The Clerk read Councillor Bernard Peter's report to the meeting regarding collections of waste.

Councillor Willett passed on another report from Councillor Peters regarding the replacement of the mirror at the end of Springfield Terrace.

Councillor Insley reported regarding replacement grit bins and an upcoming meeting to discuss the issue of the poor condition of the steps along the bank at Ashdale Close.

There was no report from County Councillor Lamb.

### **10/087 Planning Applications and Decisions**

- 1. Planning Applications received for observations - none**
- 2. Planning Decisions received**

Felling of one Ash tree (Area W1 of TPO 208), 17 Longford Close, Stapenhill, DE15 9FZ

Change of use from tanning salon to mixed use of hairdresser and beauty room, 18a St Peters Street, Stapenhill, DE15 9AW

Erection of a rear conservatory, 12 Orchid Close, Stapenhill, DE15 9FH

**Granted** – noted by the Councillors

- 3. Query regarding work on 5 Dalton Avenue** – the Clerk gave an update to the Council regarding a query from Councillor Bidder.

### **10/088 Correspondence**

Date	From	Regarding	Action
8 <sup>th</sup> October 2010	ESBC	Comment on draft Validation Checklist for Planning	To consult on this matter by 3 <sup>rd</sup> December 2010

		Applications	
14 <sup>th</sup> October 2010	SCC	Community Focus for ice busters	noted
30 <sup>th</sup> October 2010	Sue Wright	Newsletter	Clerk has replied
31 <sup>st</sup> October 2010	Cedric Insley	Copy correspondence on Grit Bins	noted
1 <sup>st</sup> November 2010	1 <sup>st</sup> Stapenhill Rangers	Report on 'Great Italian Getaway' (BPC grant awarded to this)	noted
3 <sup>rd</sup> November 2010	Val Williams	Update on Brizlincote Breezers and Brizlincote WI group	noted
6 <sup>th</sup> November 2010	Councillor Ball	Correspondence regarding broadband speeds in the area	Councillor Ball gave details
9 <sup>th</sup> November 2010	Councillor Lomas	Information regarding Christmas Fair and Project Namibia	Councillor Lomas gave details

### **10/089 Finance**

1. **Collation of budget requirements** – already received for Publicity and Website costs, Brizlincote in Bloom and Planting project. Councillor Willett discussed the provision of a Youth Council but felt that this was unlikely in the next financial year. There was a discussion regarding capital available for grants, this is to be indicated on the budget. No further information given to the Clerk.
2. **Parish precept due to be submitted to ESBC by Friday 14<sup>th</sup> January 2011** – therefore to be agreed as part of December's meeting. The Clerk will prepare budget details according to the information she has for this year so far and submit this to Councillors with the agenda for the next meeting.
3. **Accounts to be Approved for Payment**

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Liz James	Expenses and Fees October 2010	389.56	68.17	457.73
Royal British Legion	Donation for Wreath- at least £19	40.00		40.00
Reflex Print Solutions	Newsletter printing	415.00		415.00
Audit Commission	Audit Fee 2010	135.00	23.63	158.63

Councillor Arthur Goldstraw proposed payment, Councillor Warrilow seconded and all were in favour.

## **10/090 Clerk's and Members reports**

The Clerk reported regarding an email from Robert Everiss of ESBC and that he and Matthew Mardling would be attending the next Parish Council meeting to speak about open spaces within the Parish.

Councillor Webster's report was read by the Clerk regarding potholes on Lyndham Avenue.

Councillor Warrilow reported on Speedwatch, giving details of the number of vehicles exceeding the limit.

Councillor Lomas reported regarding the delivery of newsletters. It was noted that several roads appeared to have been missed for delivery and the Clerk was asked to write to Handover leaflets to express the disappointment of the Council with a list of roads that had been missed. It was agreed that this matter be put onto the next agenda to discuss possible alternative methods of delivery.

Councillor Ball queried the arrival of the agenda for the notice boards. The Clerk noted that the agenda had not arrived with all Councillors this month and most had only received it on Tuesday of the week of the meeting. She informed all Councillors that the agenda is set 7 days before the meeting and is usually available via the website very shortly after it is set.

Councillor Bidder reported on the workmanship of the railings erected by Carpenter Close. He gave details that Councillor Peters is looking into the matter.

Councillor Willett reported on the Neighbourhood Forum meeting noting a suggestion that a pedestrian crossing within the parish had been suggested at the junction of Grafton Road, Woods Lane and Violet Way. He also reported on the site meeting that had taken place regarding Malvern Street parking issues. Whilst making the route one way was unlikely due to the fact that this would increase the speed of traffic travelling along the road, there will be further consultation and fuller feedback will be given in due course.

Councillor Willett also discussed the history of footpaths within the Parish and noted that he would like Councillor Peters to pursue this information.

The Chair thanked all present and the meeting closed at 8.30pm. The next meeting will take place on 16<sup>th</sup> December 2010.