

BRIZLINCOTE PARISH COUNCIL

Minutes of Brizlincote Parish Council meeting held at Violet Lane Infant School on Thursday 18 September 2008

Present:

Councillors Geoffrey Willett, Bill Warrilow, Jim Muir, Kay Sherratt, Arthur Goldstraw, Ruth Goldstraw, Ceric Insley

Apologies:

Councillors Doug Johnson, Bernard Peters, Asimah Alam Mary Crowley & Ian Williams

Public:

Clerk, Liz Daykin, Caroline Smith

52/08 MEMBERS TO DECLARE ANY INTEREST TO BE CONSIDERED

None

53/08 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 JULY 2008

Councillor Williams requested via the Vice Chairman that the revised wording agreed re minutes 28/08 be republished.

41/08 Councillor Muir to look at further options not as stated elsewhere -

46/08 £263,000 not £254,000

Also £3 million instead of £300,000

Minutes were then accepted as a true record, signed and approved.

54/08 MATTERS ARISING FROM THE MINUTES

38/08 - Councillor Willett raised the topic of a newsletter and thought it would be beneficial to the Council if we could send one to the local residents to inform them of any updates.

Councillor A Goldstraw stated, he thought that the website was for that purpose.

Councillor Willett raised item 41/08 - Briz Fest. He thought that the organisers worked very hard to promote this day and due to the unfortunate weather had to be postponed. It is now due to take place on Sunday 21 September 2pm - 5pm. Posters were circulated.

Councillor Willett raised item 42/08 - Police Meeting. This took place on 16 September. Anti-social behaviour had increased throughout August, increased burglaries. The Police Officer who retired within the Stapenhill Area has not been replaced to date so there is just one Officer dealing with the Stapenhill/Brizlincote Area.

Councillor Muir stated that unfortunately only 4 residents attended and therefore felt it would be beneficial to have a PACT meeting.

Councillor Muir informed members that staffing is a problem at present. He had contacted the Head of Human Resources Department but is on leave for 3 weeks, tried to reach her deputy but was on lunch and left a message for someone to contact him. Is awaiting a telephone call.

46/08 Councillor Muir met with the Allotment Association regarding a container on site. Then the Allotment Association decided they did not want this and instead asked for a Porter Loo. Received a call then saying they do not want one of those either. Then received a call saying they want a Porter Loo again. He told them to think about what they want, draw plans and come back to him with costs etc and then would think about funding.

Councillor Muir informed members that he has a meeting again with them regarding the footpath 15 October but it clashes with a meeting with the Hospital Trust Board. Will have to delay the Allotment Association meeting for a while.

Community Gang - Councillor Warrilow to meet on the 30 September 08. Will update at the next meeting.

Councillor Muir - meeting with Richard Rayson and the Vice Chairman. Will chase and hopefully arrange a date.

55/08 PUBLIC PARTICIPATION

Caroline Smith, a local resident from the Valley, lives in Yarrow Close, and has an 18 month child, and felt that there wasn't enough play facilities within the area. There are a group of residents who feel the same who also have children of the same ages. The Play Area would be for young children under 12 years old. Small play facilities on other parks within the area but wanted to try and do something about it along with friends to improve this. Caroline has approached East Staffordshire Borough Council, and met with Bethan Gollans, to discuss this option and she was interested that a local resident was keen to take this project on.

Caroline also said that she had organised a meeting on the park and did a leaflet drop, where Councillor Insley had attended, there were approximately a group of 10 people, which included members of the Briz Fest Team and a Youth Group. They all agreed to help with this project and a constitution is now formed.

East Staffordshire Borough Council are happy to support this. Caroline is currently gathering all the information such as designs in order to let the borough council know so they can look into funding etc.

Consolidated charities who are happy to fund, BIFFA and WREN are happy as it meets their criteria.

Councillor Muir -asked where would the play area be and how would you compare this to other parks. Caroline informed Mr Muir that it would be something like outside the local library, or possibly like Tutbury Mill and are looking at the park on Beaufort Road at the top of the football pitch as this area is level. This would include slides, climbing frames, swinging, bouncing to create a learning environment for children. Possibly another site would be the back of the Meadow Land.

Councillor Goldstraw asked why couldn't a park within the Valley just be adapted instead of creating another one. He said he had spoken with the Council and they informed him we already have 8 or 9 play areas.

Caroline Smith replied, the Council are backing her idea. Some parks currently have faulty apparatus which means there is only one piece of equipment working.

Councillor A Goldstraw suggested that it would be worth extending a current park, not to create another one.

Councillor Muir said that when a planning application came in, say in a group of only 9, the developer would not have been required to contribute to community facilities. Discussion took place.

56/08 COUNCILLOR MEMBERSHIP

Councillor Willett read out a letter from the Chairman, Douglas Johnson. He has recently sold his house and is moving to Redditch mid October. Therefore he will be standing down as the Chairman and from the Parish Council from the date of the next meeting, 16 October 2008.

The Clerk also informed members that she handed her notice in on Sunday 14 September 2008 but will work until Christmas in hope that a new Clerk is in place in order that a proper hand over takes place.

57/08 WEBSITE, PROFILES AND BROADBAND

Clerk gave an update on the website and has another meeting with Mike Gale on Wednesday 24 September to download some more software and to update the website.

Councillor A Goldstraw said that he could not get onto the website. Clerk to send link.

Councillor Johnson had contacted South Derbyshire District Council, Nigel Glossop about the problems with the internet. BT seemed reluctant to fund improved transmitting facilities. Clerk to request update from Nigel Glossop.

58/08 COMMUNITY WARDENS

Councillor Insley to ask for an update from the Borough Council.

59/08 PARISH PLANTING & WEEDING

Councillor R Goldstraw raised concern about weeds in the pavement. Councillor Insley said to report the problem to the Clarence helpline.

Councillor Warrilow raised the concern about the trees at the bottom of Ashby Road and many more areas throughout Brizlincote Valley. Councillor Muir to look into.

Councillor Willett asked members about planting some daffodils on the green outside the school. Clerk to write to the school to seek permission.

Councillor A Goldstraw appreciated the planter at the top of Beaufort Road, near Ashby Road and thought other suitable sites would benefit likewise.

Further discussion took place.

60/08 COUNTY AND BOROUGH COUNCILLORS REPORT

Councillor Muir - Nothing to report other than the meeting with the Allotment Association.

Councillor Insley met with the new Chief Executive of East Staffordshire Borough Council. Has recently shown her around the Brizlincote Valley area, in the company of Councillors Warrilow and Willett. The Council were recently awarded 2 Gold Stars for Brighter the Borough.

61/08 PLANNING

HO/28286/002/MB - Erection of single storey side and rear extensions, a front porch and a conservatory to the rear elevation - 70 Clay Street - No objection

AD/10650/022/MB - Erection of one non illuminated board sign - Land at 99 Ashby Road/2 Brizlincote Lane - No objection

TP/32159/001/MB - Reduction of crown by a maximum of one third of one Ash Tree (T1 of TPO109) - 6 Wetherel Road - No objection

PA/30796/004/SA - Erection of part two storey, part single storey building for five apartments including associated parking - Land off Beaufort Road - Concerns about parking issues were raised to East Staffordshire Borough Council

HO/17500/007MA - Erection of a single storey rear and first floor side extension - 67 Redwood Drive - No objection

PA/17996/014/MB - Erection of part single storey, part two storey rear extension to existing care home and erection of a single storey side and rear extension to form sun lounge - 35 Stapenhill Road - No objection

PERMITS - HO/32093/001/EW - Erection of a first floor side extension - 5 Marston Rise

REFUSAL - Change of use from retail unit (class A1) to hot food takeaway (class A5) including installation of a ventilation duct to the side elevation - 227 Woods Lane - Councillor Insley

informed members that this has gone to appeal stage

62/08 CORRESPONDENCE

Date	From	Subject
25 July	Staffordshire Police	Letter from new Commander for Burton Neighbourhood Policing Unit - Jav Oomer
6 Aug	Environment Agency	Focus Newsletter
6 Aug	Wicksteed	Playground Inspection and Maintenance Services
7 Aug	ESBC - Elections	Notice of Alteration
8 Aug	HSBC	Bank statements
11 Aug	Society Local Council Clerks	Membership Pack
11 Aug	Government Office for the East Midlands	East Mids Regional Plan (regional spatial strategy) Secretary of State's proposed changes published for consultation - 22 July-17 October 08
11 Aug	Email received from Nigel Glossop SDDC	Broadband issues to forward onto BT for meeting on 27 th August
12 Aug	Borough of East Staffordshire	Coffee morning invite - 20 th Sept 10am-12noon Civic Suite - all invited!!! -
12 Aug	ESBC	Forward plan
24 Aug	Abbeyfield	Invite to new social housing house 6 th Sept, 48 Rowley Bank, Stafford 10.30am - 4.30pm
26 Aug	Highways Dept - Lichfield Highways Office	Invite to meeting on 30 Sept with regards to Community Gangs - Blantyre Road, Town Hall - Councillor Warrilow to attend and update at next meeting
26 Aug	South Staffordshire Primary Care Trust	Annual General Meeting 30 th Sept 5pm Cannock
27 Aug	Staffordshire Parish Council Association	69 th General Meeting - resolutions for debate by 17 October 08 for meeting of 15 November - Councillor A Goldstraw suggested that someone should represent the Parish Council
27 Aug	Staffordshire Parish Council Association	Newsletter September 2008 - Handed Out along with pocket Codes of Conduct
27 Aug	Staffordshire Police - Insp Jav Oomer	Letter of apologies for Sept parish meeting
29 Aug	Community Council of Staffordshire	Annual General Meeting 25 September 7.30pm at Stowe-by-Chartley
2 Sept	ESBC - Electoral Role	Updates to register
3 Sept	HOPE The Church of Burton	Service of Blessing Sunday 12 October 11am

3 Sept	Waterside Neighbourhood Forum	Funding of Police Vehicle - £33.33 per month! Letter read out and discussion took place. Members felt that there were not enough members present and requested that this item to be rescinded under Section 36a of the Standing Orders, in order that each member will have the right to vote fore or against at the next meeting following new information. Clerk to write to Waterside Neighbourhood Forum to explain situation.
8 Sept	ESBC - Planning	Planning Applications Committee
10 Sept	ESBC - David Duckitt	Parish Council Forum - 24 Sept 6.30pm Council Chamber - Councillor Willett to attend.
11 Sept	Campaign to Protect Rural England	Newsletter
12 Sept	SCC	Play builder programme - New funding - Applications 13 th March 09
12 Sept	South Staffs Primary Care Trust	Draft Consultation - proposals by 17 October 08
16 Sept	ESBC - Planning	Hard copies of weekly planning application - Email link from now on - if interested contact edward.higgins@eaststaffsbc.gov.uk
17 Sept	Staffordshire Playing Fields Association	Annual Report

63/08 ACCOUNTS FOR PAYMENT

		£	
ESBC	Clerks Wages for July	317.23	244
Liz Daykin Clerk	Expenses for August	101.69	245
BT	Landline rental for clerk	41.65	246
Society of Local Council Clerks	Membership	80.00	247
Evolusys Ltd	Risk Assessment	125.00	248
ESBC	Clerks Wages for August	317.23	249
Liz Daykin Clerk	Adobe Version 9 (website)	320.65	250
Liz Daykin Clerk	Expenses for September	73.36	251

Approved

64/08 CLERKS AND MEMBERS REPORTS

Councillor Willett said that he noticed where the weeds were in the area. Councillor Warrilow read out his findings. Report handed to Councillor Muir to investigate, possibly with Clarence.

Councillor Warrilow said that there still isn't a Dog Fouling Bin on Whetheral Road - Councillor Insley to investigate

Councillor Goldstraw said that the Police Establishment in our area is low and we are still one officer down when we should have 2! Clerk to write to Staffordshire Police to express concern.

Councillor A Goldstraw asked if there is a new Complaints procedure! The copy he has is 2003. Clerk to investigate.

Training on Standards took place at Burton Town Hall, Councillor Johnson, Willett and Warrilow attended and found this to be interesting.

65/08 RISK ASSESSMENT

Clerk informed members that a Risk Assessment has been recently carried out on the Parish Council as instructed by the Audit Commission. Documents were circulated to all members for views and comments.

66/08 STANDING ORDERS

Clerk explained that she was advised by the Assessor, who is also a Parish Clerk, that each Parish Council should have their own Standing Orders and Standing Financial Regulations. In fact Standing orders based on the Standard Green Paper of July 2003 had been adopted in November 2003.

Possibly John Walton was still in possession of the master copy.

It was agreed that the next meeting should appoint a sub committee to review the Standing Orders and Risk Assessment provision and Complaints Procedure in the light of all information now available.

The next meeting should also appoint a sub committee to agree the process for appointing a new Clerk.

The same meeting would also need to appoint a new Chair.

Councillor Willett also asked that members bring along items to be considered to be included in the 2009/2010 budget.

It was agreed to defer this topic until the next meeting where a sub committee should be formed of 3 members to work on this document using The Standard Green Paper - July 2003 of Standing Orders and Chairmanship Skills as a guide.

67/08 DATE OF NEXT MEETING - THURSDAY 16 OCTOBER 2008