

## BRIZLINCOTE PARISH COUNCIL

Minutes of Brizlincote Parish Council meeting held at Violet Lane Infant School on Thursday 4 December 2008

### Present:

Councillors Geoffrey Willett, Bill Warrilow, Asimah Alam, Ian Williams & Kay Sherratt

### Apologies:

Arthur Goldstraw & Ruth Goldstraw, Asimah Alam, Cedric Insley, Bernard Peters

### Public:

Clerk, Liz Daykin

**95/08 MEMBERS TO DECLARE ANY INTEREST IN MATTERS TO BE CONSIDERED -**  
None

**96/08 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 NOVEMBER 2008 -**  
Approved and signed as a true record.

**97/08 MATTERS ARISING FROM THE MINUTES -**

85/08 Sports Organisation Charity - Councillor Williams attended the meeting on 27 November. Many organisations attended and discussion took place as to where they would open up the membership to, (areas such as Winshill, Brizlincote and the Washland area). No Trustees were elected. Two members offered their services to help assist Councillor Muir in the interim.

Councillor Williams suggested that the three parish councils should donate a nominal grant to start the organization. To be discussed at the next meeting.

Councillor Willett thanked Councillor Williams for attending the meeting on behalf of the Parish Council.

81/08 Community Gangs - Are coming to Brizlincote on 7th January. Councillor Willett asked Council Williams if he had received any information about hot spot areas that need attention. Councillor Warrilow had already provided his information.

Councillor Williams informed Members that he had walked the area around Tesco Express and one bit of footpath is beginning to sink on Hargate Road.

Councillor Williams to contact the Clarence Hotline for contact details of where the information has to go to if we haven't received any information within the next two weeks.

Councillor Peters has resigned as a Parish Councillor to Brizlincote Parish Council due to his commitments as a Borough Councilor at East Staffs.

Clerk contacted Staffordshire Parish Council Association, reply is:-

*You have to contact the Elections office at your district Council if you have not already done so. They will advertise the vacancy in case there is a call for an election. After the expiry of 10 working days, they will*

*advise you if they have received a request or not. If there is not, then you can co-opt by advertising locally on notice boards etc or candidates can be recommended by those already on the Council.*

Clerk to notify East Staffordshire Borough Council of the two vacancies. See what response we have before the next meeting, 8<sup>th</sup> January 2008.

Discussion took place with regards to the proposed Phone Mast following a formal application received from East Staffordshire Borough Council. Members agreed to make no comments to on application.

Clerk to send application onto Councillor Alam.

Application for Grant Aid - Stapenhill Bowls Club - Chairman of the bowls club has contacted Councillor Insley to express his concern about the Parish's "curt reply". Clerk read out the letter sent to inform them of their unsuccessful application. No further action required.

#### **98/08 PUBLIC PARTICIPATION -**

None

#### **99/08 CLERK'S POSITION - UPDATE -**

Councillor Willett thanked Councillor Warrilow for his help on the night of the interviews. Three people were interviewed. Although a late application was received after the closing date.

Councillor Willett made a recommendation to offer the position to Elizabeth Court from Alton. She has a wealth of experience of being a Parish Clerk. Is already a Parish Clerk to Alton & Farley PC. References received and read out.

Vote took place and in favour of appointing her as Parish Clerk. In the event of Mrs Court turning down the position Councillor Willett expressed his view that he would like to offer the position to the 2<sup>nd</sup> candidate. Members agreed to this.

Councillor Willett recommended that he pays the 3 people interview expenses for travelling to the interview. £15.00 to Elizabeth Court, £10.00 to Ruth Farley and £5.00 Mr & Mrs Fearn. Members agreed this was fair.

New potential Clerk to be placed on point SP21 which equals to £9.78 per hour. Clerk to supply new pay scales to Councillor Williams.

Clerk to write to Elizabeth Court with the formal offer for the position of Parish Clerk once Councillor Willett has telephoned her verbally offering the position.

Chairman to contact East Staffordshire Borough Council with regards to payment towards the new Clerk and how this would work.

The Clerk was asked to leave the meeting. Councillor Williams proposed that a sum equal to her wages for one month should be given to her as a gratuity on her leaving the Parish.

This was unanimously and readily agreed.

#### 100/08 PRECEPT 2009/10-

Statement of accounts read out by the Clerk.

Councillor Willett asked Councillor Williams if he had spoken with Diane Needham at the charity meeting with regards to a Youth Cabin. She was not present.

Councillor Williams informed members that he has spoken with the organizers of Briz Fest and they are looking to organize another one next year. They are currently organizing a carol sing song around the Brizlincote Valley Area next week.

Councillor Willett said that April/May next year would like to hold a parishioners meeting separate from the Parish Council Meeting. To send a newsletter round and promote the Council.

Councillor Willett would like to propose a Precept for 2009/2010 of £15,000. Members were all in favour of this.

Precept form completed by Clerk.

#### 101/08 COUNTY & BOROUGH COUNCILLOR'S REPORT -

N/A

#### 102/08 PLANNING -

PT/32199/002/SM - Erection of a 12m high mobile phone mast with 3 shrouded antennae and one equipment - Junction of St Peter's Street and Spring Terrace Road - We do not wish to make a comment

#### 103/08 CORRESPONDENCE

Date	From	Subject
21 Nov	Rekk	Youth Shelters
21 Nov	Society of Local Council Clerks	Help & Support

#### 103/08 ACCOUNTS FOR PAYMENT

		£	
ESBC	Clerks Wages for Nov	378.90	262
Clerk	Expenses for Dec	53.78	263
Elizabeth Court	Expenses for Interview	15.00	264
Ruth Farley	Expenses for Interview	10.00	265
Karen Fearn	Expenses for Interview	5.00	266
Royal British Legion	Donation 11 Nov 08	40.00	267

Approved

Councillor Willett suggested that we could make a small donation to the Royal British Legion as we did not purchase a wreath for Remembrance Day this year. Councillor Sherratt did attend the Remembrance Service on 9 November at St Peters Church. Members agreed to this.

**104/08 CLERK'S & MEMBER'S REPORT -**

Clerk gave an update on the Website and where we are at.

Councillor Williams asked about signatures on the mandate form. This to be reviewed once the new Clerk has started. In the meantime we have 3 members that can sign.

Speed Watch - Discussion took place about the recent email sent from Councillor Peters and the traffic throughout the Valley. Councillor Warrilow to attend the meeting at Burton Police Station on Tuesday 16 December at 6pm along with Councillor Williams to see what they are actually proposing.

Parish Council Forum - 11<sup>th</sup> February. Any issues wish to raise then please let Councillor Willett know by 29<sup>th</sup> January 2008.

**105/08 DATE OF NEXT MEETING -**

Thursday 8 January 2008