

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Nursery and Infant Foundation School, Violet Way** on Thursday 19th May 2015 at **7.00pm**.

Liz James

Clerk of the Council

12th May 2015

A G E N D A

BRIZLINCOTE PARISH COUNCIL Tuesday 19th May 2015 7.00pm
Annual General Meeting to be held at 7pm and followed by the Monthly Meeting
All Parish Councillors are to complete their declarations and interests forms at the
first meeting of the new Brizlincote Parish Council

Annual General Meeting

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Election of other posts/responsibilities as appropriate – including appointing the following committees and reviewing their terms of reference, representative to BEST, revision of HSBC bank mandate in order to appoint at least two new signatories**

Finance, Governance & Personnel

Roads, Pavements & Footpaths

Green Spaces & Brizlincote in Bloom

Youth & Children

Website & Publicity

Planning

Complaints

Parish Emergency Plan

Issues such as litter could fall under Roads, Pavements & Footpaths or Green Spaces.

Complaints will be a committee which only meets in very exceptional circumstances and should not include members of Planning or Finance, Governance & Personnel.

May Parish Council Meeting

PUBLIC SESSION *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.15pm to 7.30pm During this section, reports from County and Borough Councillors' reports will also be received and there is an opportunity for Councillors to discuss outstanding matters arising with the Borough and County Councillors.*

AGENDA ITEM 1 – Apologies

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (16th April 2015)

To approve, as a correct record, the Minutes of the April Parish Council Meeting, held on 16th April 2015 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4- Co-option of any Councillors

AGENDA ITEM 5 - Contact details for all Councillors to be collated

AGENDA ITEM 6– Training for new members of the Council & Good Councillors Guide

AGENDA ITEM 7 – Next Newsletter

Articles on Brizlincote in Bloom and New Councillors suggested

AGENDA ITEM 8 – Planning

Notifications received: Reduction of hedge at 27 Stapenhill Road & installation of 12.5m antenna at junction of St Peter's Street and Spring Terrace Road

Demolition of two existing dwellings to facilitate the erection of five detached dwellings and formation of a vehicular access, 70&78 Scalpcliffe Road (in Winshill Parish) – **planning committee no objections**

AGENDA ITEM 9- Brizlincote in Bloom competition advertisement to be agreed

AGENDA ITEM 10 – Dates of Council meetings for the next year to be set

AGENDA ITEM 11– Annual survey of trees/hedges, open spaces, paths, pavements and signs to be scheduled

AGENDA ITEM 12 – Correspondence

Date	From	Regarding	Action

AGENDA ITEM 13 - Finance

1. Accounts to be Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Expenses April 2015			
Liz James	Clerks fees April 2015			
Violet Lane School	Room hire			80.00
The Ford Partnership	Payroll administration	147.50	29.50	177.00

AGENDA ITEM 14 – Clerk’s and Members reports

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution:

All Members of Brizlincote Parish Council

Borough and County Councillors as appropriate

