

BRIZLINCOTE PARISH COUNCIL

Present members of the Council are urged to attend the Annual Parish Meeting, open to all members of the Parish which will take place on Thursday 14th May at 7.00pm at Violet Way Academy. This meeting will provide an opportunity to welcome new Councillors, to answer questions, give advice and to celebrate the end of many years of service for some current Councillors. All those standing in the Parish Council Elections for Brizlincote on 7th May will also be invited

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy** on Thursday 16th April 2015 at **7.00pm**. Liz James Clerk of the Council
9th April 2015

AGENDA

PUBLIC SESSION Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm. During this section, reports from County and Borough Councillors' reports will also be received and there is an opportunity for Councillors to discuss outstanding matters arising with the Borough and County Councillors.

AGENDA ITEM 1 – Apologies

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (19th March 2015)

To approve, as a correct record, the Minutes of the March Parish Council Meeting, held on 19th March 2015 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

Matters arising:

Update on Tower Woods Footpath project

AGENDA ITEM 4 –Committee numbers to be finalised prior to new Council being formed

To confirm the following committees and their responsibilities:

Finance, Governance & Personnel

Roads, Pavements & Footpaths

Green Spaces & Brizlincote in Bloom

Youth & Children

Website & Publicity

Planning

Complaints

Issues such as litter could fall under either Roads, Pavements & Footpaths or Green Spaces.

Complaints will be a committee which only meets in very exceptional circumstances and should not include members of Planning or Finance, Governance & Personnel.

AGENDA ITEM 5 – Date for the first Parish Meeting of the new Council to be decided

AGENDA ITEM 6- Planning Applications and Decisions

P/2015/00421 6 Clay Street, Stapenhill Burton Upon Trent -Conversion and alterations to existing garage/store outbuilding to form ancillary living accommodation including installation of two dormer windows on rear elevation- **Planning committee no objections**

P/2014/01439 Land adjacent to Burton Leander Rowing Club- Change of use of land from open space to outside storage space for the rowing club premises and erection of a 2m high boundary fence - **Planning committee no objections**

Permissions granted:

18A St Peters Street – replacement single storey building and re-building of access stair to first floor of adjacent property

16 Celandine Close – erection of first floor front extension, single storey rear extension and a single storey side extension

AGENDA ITEM 7 – Correspondence

AGENDA ITEM 8 – Finance

- 1. Audit details for 2015 to be noted**
- 2. Accounts to be Approved for Payment**

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages and Expenses for April		0.00	

AGENDA ITEM 9 – Clerk’s and Members reports

To receive the Clerk's and Members' reports.

AGENDA ITEM 10 – Clerk handover timings (closed item)

To discuss the handover timings between the current Clerk and the newly appointed Clerk.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor