

## **BRIZLINCOTE PARISH COUNCIL**

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### NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy** on Thursday 15<sup>th</sup> May 2014 at **7.00pm**.

Liz James Clerk of the Council

8<sup>th</sup> May 2014

### **AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, which this month will take place after the AGM*

#### **Annual General Meeting**

- 1. Election of Chairman**
- 2. Election of Vice Chairman**

**Election of other posts/responsibilities as appropriate. Consideration to be given to electing a chair or each committee and incorporating litter issues into one of the committee's responsibilities. Current committee members are shown below:**

Geoffrey Willett	Planning, Finance and Governance, Footpaths and Planting
Bill Warrilow	Planning, Footpaths and Planting, Highways
Michael Ball	Website and Publicity
Arthur Goldstraw	Contracts and Complaints, Planning and Personnel
Kay Sherratt	Finance and Governance
Jim Muir	Finance and Governance
Graham Lomas	Footpaths, Highways and Planting, Website and Publicity, Personnel
Peter Lyne	Finance & Governance
Cedric Insley	Play & Youth (with the Clerk)

**PUBLIC SESSION:** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, this month to be held after the AGM. During this section, reports from County and Borough Councillors' reports will also be received and there is an opportunity for Councillors to discuss outstanding matters arising with the Borough and County Councillors.*

**AGENDA ITEM 1 – Apologies** Councillor Insley

**AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

**AGENDA ITEM 3 - Minutes of the previous Council Meeting (17<sup>th</sup> April 2014)**

To approve, as a correct record, the Minutes of the April Parish Council Meeting, held on 17<sup>th</sup> April 2014 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

**AGENDA ITEM 4 – Grant Application from Holy Rosary**

Members to consider this application if Criteria 2 has been addressed.

**AGENDA ITEM 5– Youth Council**

**AGENDA ITEM 6 – Parish Survey of trees, hedges and open space maintenance**

A date to be set for the annual survey to take place.

**AGENDA ITEM 7 - Planning Applications and Decisions**

Violet Way Academy - P/2014/00437, extension on consultation granted to 17<sup>th</sup> May

30 Latham Avenue, DE15 9BQ, erection of a single storey front infill extension to facilitate roof alternations, including the raising of the ridge height, formation of two gable ends and installation of two dormer windows to the front elevation and two dormer windows to the rear elevation

29 Grafton Road, Erection of a detached garage

55 Doveridge Road, Erecton of a single storey front extension - **granted**

**AGENDA ITEM 8 – Correspondence**

Date	From	Regarding	Action
23 <sup>rd</sup> April 2014	Mr and Mrs Vandome Williams	Tree issues at 11 Jasmine Close	Forward to ESBC
14 <sup>th</sup> April 2014	SCC	CPI grants	To discuss

**AGENDA ITEM 9 – Finance**

Audit progress to be reported by Clerk.

**1. Accounts to be Approved for Payment**

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Liz James	Wages for April & May (as contracted)		0.00	
Liz James	Expenses		0.00	
			0.00	

**AGENDA ITEM 10 – Clerk’s and Members reports**

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor