

BRIZLINCOTE PARISH COUNCIL

NOTICE OF MEETING

YOU ARE HEREBY SUMMONED to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Way Academy** on Thursday 16th May 2013 at **7.00pm**.

Liz James Clerk of the Council

9th May 2013

A G E N D A

PUBLIC SESSION *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, which this month will take place after the AGM*

Annual General Meeting

- 1. Election of Chairman**
- 2. Election of Vice Chairman**

Election of other posts/responsibilities as appropriate.

A representative for BEST is also sought. Current committee members are shown below:

Geoffrey Willett	Planning, Finance and Governance, Footpaths and Planting
Bill Warrilow	Planning, Footpaths and Planting, Highways
Michael Ball	Website and Publicity
Arthur Goldstraw	Contracts and Complaints, Planning and Personnel
Kay Sherratt	Finance and Governance
Jim Muir	Finance and Governance
Graham Lomas	Footpaths, Highways and Planting, Website and Publicity, Personnel
Peter Lyne	Finance & Governance
Cedric Insley	Play & Youth (with the Clerk)

AGENDA ITEM 1 – Apologies

AGENDA ITEM 2 – Declarations of Interest

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

AGENDA ITEM 3 - Minutes of the previous Council Meeting (18th April 2013)

To approve, as a correct record, the Minutes of the April Parish Council Meeting, held on 18th April 2013 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

AGENDA ITEM 4 – Parish Signage

To discuss proposals for siting.

AGENDA ITEM 5 – Brizlincote Newsletter

To receive a report from the committee

AGENDA ITEM 6 - Planning Applications and Decisions

AGENDA ITEM 7 – Correspondence

Date	From	Regarding	Action

AGENDA ITEM 8 – Finance

Audit progress to be reported by Clerk.

1. Accounts to be Approved for Payment

Supplier	Goods or Services	Gross	VAT	Net
Liz James	Wages for May (as contracted)		0.00	
Liz James	Expenses		0.00	
Violet Way Aca.	Meeting Venue charges	160.00	0.00	160.00

AGENDA ITEM 9 – Clerk’s and Members reports

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email barabarani@aol.com Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

Distribution: All Members of Brizlincote Parish Council, East Staffordshire Borough Councillors and Staffordshire County Councillor