

## **BRIZLINCOTE PARISH COUNCIL**

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### NOTICE OF MEETING

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**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BRIZLINCOTE PARISH COUNCIL**, which will be held at **Violet Lane Nursery and Infant Foundation School, Violet Way** on Thursday 18<sup>th</sup> November 2010 at **7.00pm**.

Liz James

Clerk of the Council

11<sup>th</sup> November 2010

### **AGENDA**

**PUBLIC SESSION** *Members of the Public are welcome to attend Meetings of the Council. Questions may be put to the Council during the Public Session, from 7.00pm to 7.15pm*

#### **AGENDA ITEM 1 – Apologies**

#### **AGENDA ITEM 2 – Declarations of Interest**

Members are invited to declare any interests they may have in any matter identified for discussion at the Meeting.

#### **AGENDA ITEM 3 - Minutes of the previous Council Meeting (21<sup>st</sup> October 2010)**

To approve, as a correct record, the Minutes of the October Parish Council Meeting, held on 21<sup>st</sup> October 2010 (enclosed) and to consider any matters arising not covered elsewhere on the Agenda.

#### **AGENDA ITEM 4 – Financial Regulations and Risk Assessment**

To approve and pass the policies as reviewed by the appropriate Committees (copies enclosed with the agenda).

#### **AGENDA ITEM 5 – Protocol for dealing with overgrown boundary hedges, bushes and trees that obstruct public footpaths**

Councillor Lomas to give background information, discuss the issues and to move the motion that:

**The Brizlincote Parish Council should regularly check pavements and footpaths and report to the appropriate Authority any obstructions caused by overgrown boundary hedges, bushes or trees.**

The responsibility to contact the owner of the identified boundary should rest with ESBC or Staffordshire Highways, and not Brizlincote Parish Council.

#### **AGENDA ITEM 6 – Planting Update**

To review the update given to all Councillors at the end of last meeting and to consider sites and quotations for the work.

**AGENDA ITEM 7-County and Borough Councillors' reports**

To receive the appropriate Councillors' reports.

**AGENDA ITEM 8 – Planning Applications and Decisions**

1. **Planning Applications received for observations**
2. **Planning Decisions received**

Felling of one Ash tree (Area W1 of TPO 208), 17 Longford Close, Stapenhill, DE15 9FZ

Change of use from tanning salon to mixed use of hairdresser and beauty room, 18a St Peters Street, Stapenhill, DE15 9AW

Erection of a rear conservatory, 12 Orchid Close, Stapenhill, DE15 9FH

**granted**

3. **Query regarding work on 5 Dalton Avenue –** to give an update to the Council regarding a query from Councillor Bidder.

**AGENDA ITEM 9 – Correspondence**

Date	From	Regarding	Action
8 <sup>th</sup> October 2010	ESBC	Comment on draft Validation Checklist for Planning Applications	To consult on this matter by 3 <sup>rd</sup> December 2010
14 <sup>th</sup> October 2010	SCC	Community Focus for ice busters	To note
30 <sup>th</sup> October 2010	Sue Wright	Newsletter	To note – clerk has replied
31 <sup>st</sup> October 2010	Cedric Insley	Copy correspondence on Grit Bins	To note
1 <sup>st</sup> November 2010	1 <sup>st</sup> Stapenhill Rangers	Report on 'Great Italian Getaway' (BPC grant awarded to this)	To note
3 <sup>rd</sup> November 2010	Val Williams	Update on Brizlincote Breezers and Brizlincote WI group	To note
6 <sup>th</sup> November 2010	Councillor Ball	Correspondence regarding broadband speeds in the area	Councillor Ball to give details
9 <sup>th</sup> November 2010	Councillor Lomas	Information regarding Christmas Fair and Project Nambia	Councillor Lomas to give details

## **AGENDA ITEM 10 – Finance**

- 1. Collation of budget requirements – already received for Publicity and Website costs, Brizlincote in Bloom and Planting project**
- 2. Parish precept due to be submitted to ESBC by Friday 14<sup>th</sup> January 2011 – therefore to be agreed as part of December’s meeting**
- 3. Accounts to be Approved for Payment**

<b>Supplier</b>	<b>Goods or Services</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Liz James	Expenses and Fees October 2010	389.56	68.17	457.73
Royal British Legion	Donation for Wreath- at least £19	40.00		40.00
Reflex Print Solutions	Newsletter printing	415.00		415.00
Audit Commission	Audit Fee 2010	135.00	23.63	158.63

## **AGENDA ITEM 11 – Clerk’s and Members reports**

To receive the Clerk’s and Members’ reports.

Note:

If any Member has any general questions about the Meeting or the associated agenda papers, or is unable to attend, he/she is asked to contact Liz James, the Clerk of the Council. Telephone 01538 702077, or email [barabarani@aol.com](mailto:barabarani@aol.com) Correspondence should be sent to Fox House, Tythe Barn, Alton, Staffordshire, ST10 4AZ

### Distribution:

All Members of Brizlincote Parish Council

Cllr Cedric Insley – East Staffordshire Borough Council

Cllr Bernard Peters – East Staffordshire Borough Council

Cllr Kathy Lamb – Staffordshire County Council

