

1. Members to declare any interest in matters to be considered
2. Approval of the Minutes of the Parish Council Meeting held on 19th February 2009
3. Matters arising from the minutes
 - Update on cycle restriction poles
4. Public Participation
5. Risk Assessment – to be finalised by May meeting to fulfill audit requirements
5. Annual Parish Meeting 2009
 - Advertising
 - Flyers and specific invitations
 - Annual Report
6. Sub-committees and Councillors' responsibilities
 - Areas suggested so far: Finance
Website/Publicity
Planning
Highways and Footpaths
Responsibility for Contracts
Complaints Committee
7. County and Borough Councillors Report
8. Planning
9. Correspondence

Date	From	Regarding
2 nd March	Community Council of Staffordshire	Community Support Survey to be completed
4 th March	ESBC	Notice re Council Tax to be displayed on Parish notice boards

10. Finance and Accounts for payment
 - Clerk's contract of service to be signed

Supplier	Goods or Services	Gross	VAT	Net
Liz Court	Fees for January and February 2009	680.38	0.00	680.38
Liz Court	Expenses for January and February 2009	67.77	0.00	67.77

- Mandate for change of address and signatories on bank accounts to be completed
 - Internal auditor quotation £80
11. Clerk's and Members reports
 12. Date of next meeting Thursday 2nd April 2009